Reorganization meeting of the Mayor and Council of the Borough of Bogota, to be held at the Bogota Senior Citizen Center, 375 Larch Avenue, Bogota, NJ, on Thursday, January 3, 2019 at 7:30pm.

Salute to the Flag

The notice requirements of the Open Public Meetings Law have been satisfied as notice was sent to two newspapers and posted on the Borough Hall bulletin board on December 27, 2018.

Oath of Office – Senator Weinberg will confer the oath of office on Consuelo Carpenter, and Assemblyman Johnson will confer the oath of office on Robert Robbins.

Roll Call: Mayor Kelemen, Councilmembers Carpenter, Gates-Ferris, Macfarlane, Murphy, Robbins, and Napolitano, Borough Attorney, Borough Administrator

Welcome Special Guests

Presentation: Julie O'Brien of Women Empowered Democratic Organization to present a certificate to Connie Carpenter.

Citizen Remarks: One Five (5) minute time limit per person

Election of Council President

Council elects Class III Member of Planning/Zoning Board

Consent Agenda
19-001 Adopt the Temporary Budget
19-002 Authorizing CY2019 Budget to be Read by Title Only
19-003 Standard Tax Sale
19-004 Accelerated Tax Sale
19-005 Authorize Bank Depositories
19-006 Adopt Cash Management Plan
19-007 Authorize Official Newspapers, The Record and the Star Ledger
19-008 Authorize Signatories for Checks
19-009 Authorization for Borough Attorney and Tax Assessor to Settle Tax Appeals
19-010 Establish Delinquent Tax Rate
19-011 Authorize Interim Payments
19-012 Authorize Collection of Costs for Insufficient Fund
19-013 Appoint Public Defender Mark Musella
19-014 Appoint Prosecutor Kellie M. Reyes, Esq.
19-015 Appoint Auditor Lerch, Vinci, and Higgins, LLP

19-016 Appoint as Bond Counsel Rogut McCarthy, LLC
19-018 Appoint as Risk Manager GJEM
19-020 Appoint Daniel Howell as Zoning Official
19-021 Appoint Adult School Crossing Guards
19-022 Participate in Bergen County Police Mutual Aid Plan
19-023 Designation of Public Agency Compliance Officer (P.A.C.O.)
19-024 Appoint Jesse D'Amore as Bogota's Wastewater Collection Operator
19-025 Appoint Joe Scarpa as Bogota's Certified Recycling Official
19-026 Appoint Associated Appraisal Group as Tax Appeal Appraiser
19-027 Hire Roy Riggitano as a Qualified Purchasing Agent

Resolutions to be voted on separately:
19-017 Appoint as Borough Engineer NEGLIA
19-019 Appoint as Borough Architect RSC Architects
19-028 Appoint as Borough Attorney Boggia and Boggia, LLC
19-029 Appoint as Alternate Prosecutor Andrew M. Cimiluca
19-030 Appoint as Planner Phillips Preiss Grygiel
19-031 Appoint as Labor Counsel Giblin & Gannaio, LLC
19-032 Appoint as Webmaster Genesis Liu
19-033 Appoint as Financial Advisor Phoenix Advisors
19-034 Approve By-Laws for 2019

Mayor Kelemen Confers Oath of Office on Police Commissioner

Mayor Kelemen Appoints the Following to Various Committees/Boards:

Planning/Zoning Board: Class II: Sgt Detective Hector Liriano
Class IV: Dermot O'Hagan, Daniele Fede
Alternate #1: Frank Miranda
Alternate #2: Jesse Frias

Board of Health: Susan Caraccio, Cyndi Briones, Eileen Hennessy

Recreation Committee: Jason Kearns, Rebecca Youla

Environmental Commission: Daniele Fede, Tina Trotta, Rebecca O'Hagan, Diane Mancini, Isabel Bustamante
Associates: Gloria Clark, Jeannie Watson Rosado, and Mark Olson

Adjournment

RESOLUTION # 19-001 DATE: 1/3/19

COUNCIL	YES	NO	ABSENT	ABSTAIN	MOTION	SECOND
C. Carpenter						
K. Gates-Ferris						
D. Macfarlane						
M Murphy						
R. Robbins						
T. Napolitano						

RESOLUTION TO ADOPT CY2019 TEMPORARY BUDGET

WHEREAS, Section 40A:4-19 of Revised Statutes of the Local Budget Act provides that, where any contracts, commitments or payments are to be made prior to the adoption of the CY2019 budget, temporary appropriations be made before January 31, 2019 for the purposes and amounts required and in the manner and time therein provided; and

WHEREAS, the total appropriations as made shall not exceed 26.25% of the total appropriations made for all purposes in the budget of the preceding calendar year excluding, in both instances, appropriations made for interest and Debt Redemption Charges and the Capital Improvement Fund; and,

WHEREAS, the date of this resolution is within the first thirty days of January, 2019; and,

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Bogota, County of Bergen, New Jersey that the following temporary appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for his records.

19-001

BOROUGH OF BOGOTA	F.C.O.A	01/01/2019-3/31/2019
TEMPORARY BUDGET		
General Government Functions		
General Administration:		
Salaries and Wages	20-100-1	$ 30,187.50
Other Expenses	20-100-2	$ 13,125.00
Mayor and Council:		
Salaries and Wages	20-110-1	$ 4,331.25
Other Expenses	20-110-2	$ 918.75
Municipal Clerk:		
Salaries and Wages	20-115-1	$ 27,562.50
Other Expenses	20-115-2	$ 6,562.50
Financial Administration:		
Salaries and Wages	20-130-1	$ 26,250.00
Other Expenses	20-130-2	$ 19,687.50
Audit Services:		
Other Expenses	20-135-2	$ 10,500.00
Data Processing:		
Other Expenses	20-140-2	$ 6,562.50
Revenue Administration:		
Salaries and Wages	20-145-1	$ 13,125.00
Other Expenses	20-145-2	$ 6,562.50
Tax Asessment Admistration:		
Salaries and Wages	20-150-1	$ 4,200.00
Other Expenses	20-150-2	$ 1,312.50
Legal Services and Cost:		
Other Expenses	20-155-2	$ 45,937.50
Engineering Services:		
Other Expenses	20-165-2	$ 3,937.50
Total General Government Fuctions		$ 220,762.50
Land Use Administration:		
Planning and Zoning Board:		
Salaries and Wages	21-180-1	$ 1,968.75
Other Expenses	21-180-2	$ 2,625.00
TOTAL LAND USE ADMINISTRATION		$ 4,593.75
CODE ENFORCEMENT & ADMINISTRATION:		
Property Maintenance		
Salaries and Wages	22-200-1	$ 5,250.00
Other Expenses	22-200-2	$ 3,937.50
TOTAL Code Enforcement & Administration		$ 9,187.50
INSURANCE		
Liability Insurance	23-210-2	$ 85,312.50
Group Insurance	23-220-2	$ 177,187.50
Workman's Compensation	23-215-2	$ 52,500.00
Unemployment	23-225-2	$ 2,625.00
Other Insurance Premiums	23-230-2	$ 5,250.00
Total Insurance		$ 322,875.00
PUBLIC SAFETY FUNCTIONS:		
Police Department:		
Salaries and Wages	25-240-1	$ 498,750.00
Other Expenses	25-240-2	$ 27,562.50
Police Clerical:		
Salaries and Wages	25-241-1	$ 10,500.00
Crossing Guards:		

19-001

Salaries and Wages	25-241-1	$ 15,750.00
Office of Emergency Management:		
Other Expenses	25-252-2	$ 1,312.50
Aid to Volunteer Fire Companies:		
Other Expenses	25-255-2	$ 22,312.50
Rescue Squad:		
Other Expenses	25-260-2	$ 5,250.00
First Aid Organization:		
Other Expenses	25-263-2	$ 3,937.50
Uniform Fire Safety:		
Salaries and Wages	25-265-1	$ 7,875.00
Other Expenses	25-265-2	$ 22,312.50
Total Public Safety Functions		$ 615,562.50
PUBLIC WORKS FUNCTIONS:		
Streets and Roads Maintenance		
Salaries and Wages	26-290-1	$ 128,625.00
Other Expenses	26-290-2	$ 26,250.00
Shade Tree:		
Salaries and Wages	26-300-1	$ 656.25
Other Expenses	26-300-2	$ 6,562.50
Solid Waste Collection		
Other Expenses	26-305-2	$ 78,225.00
Public Buildings and Grounds:		
Other Expenses	26-310-2	$ 26,250.00
TOTAL PUBLIC WORKS		$ 266,568.75
HEALTH AND HUMAN SERVICES FUNCTIONS:		
Board of Health:		
Salaries and Wages	27-330-1	$ 2,231.25
Other Expenses	27-330-2	$ 10,500.00
Animal Control Services:		
Other Expenses	27-340-2	$ 4,593.75
TOTAL Health and Human Services		$ 17,325.00
PARK AND RECREATION FUNCTIONS:		
Recreation:		
Salaries and Wages	28-370-1	$ 19,687.50
Other Expenses	28-370-2	$ 13,125.00
Total Park and Recreation Functions		$ 32,812.50
Uniform Construction Code:		
Salaries and Wages	22-195-1	$ 19,687.50
Other Expenses	22-195-2	$ 1,312.50
TOTAL Uniform Construction Code		$ 21,000.00
Utility Expenses and Bulk Purchases:		
Electricity	31-430	$ 31,500.00
Street Lighting	31-435	$ 13,125.00
Telephone	31-440	$ 13,125.00
Water	31-445	$ 2,625.00
Gasoline	31-460	$ 26,250.00
Total Utility Expenses and Bulk Purchases		$ 86,625.00
SOLID WASTE DISPOSAL COSTS:		
DUMP FEES	32-465	$ 78,750.00
Total Solid Waste Disposal Costs		$ 78,750.00
STATUTORY EXPENDITURES:		
Social Security	36-472	$ 42,000.00
Total Statury Expenditures		$ 42,000.00
Sewerage Processing and Disposal:		
Other Expenses - Operations and Management	31-455-2	$ 143,587.50
Other Expenses - Debt Service	31-455-2	$ 53,812.50

19-001

Total Sewerage Processing and Disposal		$ 197,400.00
Maintenance of Public Library:		
Salaries and Wages	29-390-1	$ 38,587.50
Other Expenses	29-390-2	$ 25,315.24
Total Maintenance of Public Libarary		$ 63,902.74
Police Dispatch 911		
Salaries and Wages	25-250-1	$ 52,500.00
Other Expenses	25-250-2	$ 656.25
Total Police Dispatch		$ 53,156.25
LOSAP Contribution		
MUNICIPAL RECYCLING		
MUNICIPAL RECY TON GRANT		
MUNI ALLIANCE/DARE		
CLEAN COMM GRANT		
STORMWATER GRANT		
BODY ARMOR FUND		
POAA UNAPPROP RESERVE		
RES CLEAN COMMUNITIES		
RES BODY ARMOR FUND		
CONTINGENT		
BOND INTEREST		
INTERLOCAL MUNICIPAL SERVICE AGREEMENTS		
Municipal Court - Borough of Little Ferry		
Salaries and Wages	43-490-1	$ 7,875.00
Other Expenses	43-490-2	$ 19,661.25
Total Interlocal Muncipal Service		$ 27,536.25
PERS	36-471	
PFRS	36-475	
QPA SERVICES	42-130-2	
BOND PRINCIPAL	45-920	$ 320,000.00
BOND INTEREST	45-930	$ 51,200.00
BAN PRINCIPAL	45-956	
BAN INTEREST	45-955	
LOAN - PRINCIPAL	45-9470	
LOAN - INTEREST	45-9471	
SPECIAL EMERGENCY	46-875	
JUDGEMENTS	37-480	
RESERVE FOR UNCOLLECTED TAXES		
TOTAL DEBT SERVICE PAYMENTS		
THIS RESOLUTION TOTAL		
RESOLUTION 18-054 (2/15/18)		
TOTAL AMENDED TEMPORARY BUDGET		
TOTAL TEMPORARY BUDGET		$ 2,344,632.74

RESOLUTION # 19-002 DATE: 01/03/2019

COUNCIL	YES	NO	ABSENT	ABSTAIN	MOTION	SECOND
C. Carpenter						
K. Gates-Ferris						
D. Macfarlane						
M Murphy						
R. Robbins						
T. Napolitano						

RESOLUTION AUTHORIZING CY2019 BUDGET TO BE READ BY TITLE ONLY

WHEREAS, N.J.S.A. 40A:4-8 provides that the budget be read by title only at the time of the public hearing if a resolution is passed by not less than a majority of the full governing body, providing that at least one week prior to the date of hearing a complete copy of the approved municipal budget as advertised has been posted in the municipal building and copies have been made available by the clerk to persons requiring them; and

WHEREAS, these two conditions have been met;

NOW, THEREFORE, BE IT RESOLVED that the CY2019 municipal budget shall be read by title only.

RESOLUTION # 19-003 DATE: 01/03/2019

COUNCIL	YES	NO	ABSENT	ABSTAIN	MOTION	SECOND
C. Carpenter						
K. Gates-Ferris						
D. Macfarlane						
M Murphy						
R. Robbins						
T. Napolitano						

RESOLUTION AUTHORIZING A STANDARD TAX SALE

WHEREAS, the Mayor and Council of the Borough of Bogota finds and declares that N.J.S.A. 54:5-19 requires that the Borough conduct a public tax sale to enforce delinquent municipal liens by selling said liens in accordance with the Tax Sale Law; and

WHEREAS, "delinquency" means the sum of all taxes and municipal charges due on a given parcel of property covering any number of quarters or years per N.J.S.A. 54:4-67, and

WHEREAS, the Mayor and Council further finds and declares that the Municipal Tax Collector is qualified to hold said Tax Sale in the calendar year 2019 for municipal delinquent charges; and

WHEREAS, the Mayor and Council further finds and declares that the annual Standard Tax Sale may be at the discretion of the Municipal Tax Collector;

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Bogota that the Municipal Tax Collector, Elizabeth Wiemer, be and is hereby authorized to conduct the Annual Standard Tax Sale during the calendar year 2014 in accordance with N.J.S.A. 54:5-19.

BE IT FURTHER RESOLVED, that the Municipal Clerk provide a certified copy of this resolution to the Tax Collector for her records.

RESOLUTION # 19-004 DATE: 01/03/2019

COUNCIL	YES	NO	ABSENT	ABSTAIN	MOTION	SECOND
C. Carpenter						
K. Gates-Ferris						
D. Macfarlane						
M Murphy						
R. Robbins						
T. Napolitano						

RESOLUTION AUTHORIZING AN ACCELERATED TAX SALE

WHEREAS, the Mayor and Council of the Borough of Bogota finds and declares that N.J.S.A. 54:5-19 requires that the Borough conduct a public tax sale to enforce delinquent municipal liens by selling said liens in accordance with the Tax Sale Law; and

WHEREAS, "delinquency" means the sum of all taxes and municipal charges due on a given parcel of property covering any number of quarters or years per N.J.S.A. 54:4-67, and

WHEREAS, the Mayor and Council further finds and declares that the Municipal Tax Collector is qualified to hold said Tax Sale during the calendar year 2019 for municipal delinquent charges; and

WHEREAS, the Mayor and Council further finds and declares that an Accelerated Tax Sale may be at the discretion of the Municipal Tax Collector;

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Bogota that the Municipal Tax Collector, Elizabeth Wiemer, be and is hereby authorized to conduct an Accelerated Tax Sale during the calendar year 2019 in accordance with N.J.S.A. 54:5-19.

BE IT FURTHER RESOLVED, that the Municipal Clerk provide a certified copy of this resolution to the Tax Collector for her records.

RESOLUTION # 19-005 DATE: 1/3/19

COUNCIL	YES	NO	ABSENT	ABSTAIN	MOTION	SECOND
C. Carpenter						
K. Gates-Ferris						
D. Macfarlane						
M Murphy						
R. Robbins						
T. Napolitano						

BE IT RESOLVED the Mayor and Council of the Borough of Bogota authorizes the following banks to be depositories for the Borough of Bogota: Bogota Savings Bank and TD Bank.

banks

RESOLUTION # 19-006 DATE: 1/3/19

COUNCIL	YES	NO	ABSENT	ABSTAIN	MOTION	SECOND
C. Carpenter						
K. Gates-Ferris						
D. Macfarlane						
M Murphy						
R. Robbins						
T. Napolitano						

WHEREAS, NJSA 40A:5-14 requires the Borough of Bogota to adopt a Cash Management Plan annually;

WHEREAS, this Cash Management Plan shall be designated to assure to the extent practicable the investment of local funds in interest-bearing accounts, and may be modified from time to time in order to reflect changes in Federal or State law or regulations;

NOW, THEREFORE, BE IT RESOLVED, that the Borough of Bogota adopts a Cash Management Plan for 2019.

19-006

CASH MANAGEMENT PLAN AND SURPLUS POLICY

The purpose of the Cash Management Plan (the "Plan") is to provide the Borough of Bogota (the "Borough") with maximized current interest income earnings that are consistent with providing liquidity and preservation of principal. This plan is in compliance with the requirements of N.J.S.A. 40A:5-14, which regulates investments by County and local government units and is administered by the New Jersey Division of Local Government Services.

The Plan establishes the policies and administrative framework regarding cash flow budgeting, investments and financial institutions including banks and joint government investment programs as permitted by N.J.S.A 40A:5-15.1 and P.L. 1997, Chapter 148 enacted June 30, 1997.

As required to implement the Plan, the Borough CFO is authorized to establish account relationships with designated depositories on the CFO's signature in accordance with the statues controlling the activities of the Chief Financial Officer. To securely, efficiently and expeditiously move funds among the depositories accordingly, of certain employees that should be authorized to affect transfers between accounts and to affect investment on behalf of the Borough.

Any bank providing documentation of qualification under the Governmental Unit Deposit Protection Act can be chosen as a depository of Borough funds. However, the decision as to which bank shall receive those funds and in what concentration shall be made in accordance with the guidelines adopted by the Borough based on information supplied by both eternal rating agency services and by interviewing of bank staff by the CFO. The ultimate decision in choosing depositories is based on the maximum safety of those funds.

To assure that the Borough is receiving fair and competitive value from its relationships, the Borough CFO will undertake, at least annually, a review and analysis of those relationships. The review shall include, but not be limited to, an analysis of balances, fess and charges, services provided, earnings credited and interest rates paid or allowed on accounts established by the Borough. Further, the Borough CFO shall examine at least twice each year the services offered and the charges and rates available for the provision thereof in the banking community to insure a competitive atmosphere for the acquisition of the state of the art services for the Borough.

Reports

Monthly, the Borough CFO shall prepare a report for the Mayor and Council, which shall include a summary of all investment activity as well as a compilation of deposits by depository and account number. The report shall include all new accounts established, if any.

Cash Flow Budgeting

The Plan acknowledges that an accurate cash flow budget is a prerequisite to the effective management and utilization of the Borough's cash balances.

Prior to the beginning of each budget year, the Borough CFO shall cause to be prepared a monthly projection of all anticipated receipts and disbursements for the major operating accounts of the Borough of Bogota for the coming year. During the course of the year, the CFO shall provide in a monthly report an updated cash flow projection for the remainder of the year, by month, as well as a record of actual cash flows of the prior month.

19-006

Cash Management Plan (con't)

The information derived from the cash flow projections will be utilized by the CFO in designing an investment strategy that is consistent with the projections.

The anticipated cash requirements as evidenced by the projections when considered in conjunction with current projected market trends for interest rates shall be used to construct and appropriate investment portfolio matrix. The portfolio shall be at all times cognizant of cash needs and market conditions as evidenced by the yield curve of eligible investment instruments.

In all cases of relationships institutions, the CFO shall be aware, through the utilization of an external rating source, that the total funds on deposit or invested with any single institution will be in accordance with the parameters adopted annually to establish limits for deposit concentration among designated depositories

The Borough reserves the right to reject quotations an withhold deposits from any institution deemed by the CFO, based on the data from a rating service, to be at financial risk.

Banking Relationships

The Borough acknowledges that banking relationships help form the foundation upon which an effective and efficient cash management program is developed.

Relationships that involved provision of specialized or customized services that the Borough deems essential should be evidenced in writing and should include information regarding fees and charges as well as methodology used to compensate the bank providing these services.

Surplus Policy

The Borough fully appreciates that a healthy surplus is a significant contributor to positive cash flow planning, limits the need for short term financing and is the bedrock of planning for future budget years.

The Borough strives to re-establish a cash surplus that is equal to 4 to 7% of current fund budgets. In addition, the Borough fully recognizes that the only cash surplus that should be utilized in any current fund budget should only be the amount that barring unforeseen circumstances can be re-generated through operations.

RESOLUTION # 19-007 DATE: 1/3/19

COUNCIL	YES	NO	ABSENT	ABSTAIN	MOTION	SECOND
C. Carpenter						
K. Gates-Ferris						
D. Macfarlane						
M Murphy						
R. Robbins						
T. Napolitano						

BE IT RESOLVED, the Mayor and Council of the Borough of Bogota authorizes The Record And the Star Ledger as its official newspapers which are circulated in Bogota.

Newspapers

RESOLUTION # 19-008 DATE: 1/3/19

COUNCIL	YES	NO	ABSENT	ABSTAIN	MOTION	SECOND
C. Carpenter						
K. Gates-Ferris						
D. Macfarlane						
M Murphy						
R. Robbins						
T. Napolitano						

WHEREAS, the borough maintains various banking accounts as required by statute for the operation of the borough and to maintain the integrity of the borough's finances; and

WHEREAS, Mayor and Council has the responsibility to appoint various officials to be signatories on various accounts that are needed to operate the borough; and

NOW, THEREFORE, BE IT RESOLVED, that the following officers of the Borough of Bogota are authorized to sign checks of the Borough of Bogota and are authorized signatories for the year 2019:

MAYOR
BOROUGH CLERK
CHIEF FINANCIAL OFFICER

BE IT FURTHER RESOLVED, the Chief Financial Officer is authorized to initiate transfers.

Resol signatories

RESOLUTION # 19-009 DATE: 1/3/19

COUNCIL	YES	NO	ABSENT	ABSTAIN	MOTION	SECOND
C. Carpenter						
K. Gates-Ferris						
D. Macfarlane						
M Murphy						
R. Robbins						
T. Napolitano						

WHEREAS, the Borough Attorney and the Tax Assessor are to settle tax appeals at Bergen County Tax Board hearings;

WHEREAS, taxpayers in the Borough often file tax appeals that are heard before the B.C. Board of Taxation;

WHEREAS, the B.C. Tax Board schedules one date for hearings on all of the appeals filed by taxpayers in the borough;

WHEREAS, it is often necessary for the Borough Attorney and Tax Assessor to respond to settlement proposals that are made at the time of the hearing, and there is not sufficient time for the attorney and tax assessor to discuss these proposals with the Mayor and Council;

WHEREAS, appeals heard before the BC Board of Taxation are for cases in which the property values are less than the amounts at issue and cases before the NJ Tax Court;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council that the Borough Attorney and the Tax Assessor are authorized to negotiate and enter into settlements of tax appeals pending before the B.C. Board of Taxation when settlements are proposed at the time of the hearing scheduled before the Board, provided that the proposed settlement and the judgment of the Tax Assessor and the Borough Attorney constitutes a fair and reasonable settlement in view of the proofs of valuation proposed to be presented before the Board;

BE IT FURTHER RESOLVED, a copy of this resolution be on file in the office of the Borough Clerk and be available for public inspection during regular business hours.

Settle tax appeals

RESOLUTION # 19-010 DATE: 1/3/19

COUNCIL	YES	NO	ABSENT	ABSTAIN	MOTION	SECOND
C. Carpenter						
K. Gates-Ferris						
D. Macfarlane						
M Murphy						
R. Robbins						
T. Napolitano						

BE IT RESOLVED, the Mayor and Council of the Borough of Bogota authorize the Tax Collector to charge for taxes due February 1, May 1, August 1 and November 1, if unpaid, shall become delinquent and from and after the foregoing dates, be subject to interest at 8% per annum on the first $1500 of the delinquency, and 18% per annum on any amount in excess of $1500;

BE I RESOLVED, in the event said taxes shall be paid within 10 calendar days of the due date, the interest shall be waived, except if the office of the Tax Collector is closed on the 10th days of February, May, August and November, then the grace period shall be extended to include the first business day thereafter;

BE IT FURTHER RESOLVED, the interest rate, so stated, will revert back to the due date on any installment of taxes or assessments received after the expiration of the 10 day grace period or as otherwise provided in this resolution;

BE IT FURTHER RESOLVED, in the event tax bills being mailed out are late, the 10 day grace period may be extended, if necessary.

TAX DELINQUENCIES

RESOLUTION # 19-011 DATE: 1/3/19

COUNCIL	YES	NO	ABSENT	ABSTAIN	MOTION	SECOND
C. Carpenter						
K. Gates-Ferris						
D. Macfarlane						
M Murphy						
R. Robbins						
T. Napolitano						

WHEREAS, certain payments are required to operate the borough and waiting for a bill list could negatively impact the borough's operations and employees;

BE IT RESOLVED that the CFO is authorized to pay the following accounts upon confirmation that payments are valid and complete for payment:

NJDCA construction codes and standards
Medical, dental and life insurance premiums for employees
Payments to the board of Education including debt service
Payroll, social security, deductions from payroll and taxes due
Public employees' retirement system payments
Police retirement system payments
Postage, first class and bulk to U.S. Post Office
Contractual obligations authorized by governing body by resolution
Bergen County Tax obligations
General insurance premiums
BCUA payments for solid waste/sewage
Utilities for borough owned and operated facilities
Petty cash from all sources
Trust account payments
Conference/convention fees
Expenses of Board of Health to maintain public health/welfare.
Bonds due on specific dates

Explanation of this interim list resolution: The above listing of bills can be prepaid, before the Payment of Claims resolution is approved at the next public meeting.

Resol interim 2019

RESOLUTION # 19-012 DATE: 1/3/19

COUNCIL	YES	NO	ABSENT	ABSTAIN	MOTION	SECOND
C. Carpenter						
K. Gates-Ferris						
D. Macfarlane						
M Murphy						
R. Robbins						
T. Napolitano						

AUTHORIZATION COLLECTION OF COSTS FOR INSUFFICIENT FUNDS

WHEREAS, the Borough of Bogota accepts checks from both residents and businesses in payment of obligations due the Borough of Bogota;

WHEREAS, at times checks can be returned to the Borough as 'NSF' (not sufficient funds);

WHEREAS, such checks result in extra work, effort and cost to the Borough;

NOW, THEREFORE, BE IT RESOLVED, the Borough of Bogota, by this resolution, authorizes its employees upon receipt of a "NSF" to collect for the fee charged against the Borough's accounts for the amount of the fee. If not paid, then the Tax Collector is authorized to add the fee to the taxes due.

RESOLUTION # 19-013 DATE: 1/3/19

COUNCIL	YES	NO	ABSENT	ABSTAIN	MOTION	SECOND
C. Carpenter						
K. Gates-Ferris						
D. Macfarlane						
M Murphy						
R. Robbins						
T. Napolitano						

WHEREAS, the Borough of Bogota has a need to engage the services of a Borough Public Defender for the year 2019; and

WHEREAS, the Borough of Bogota is required to comply with the New Jersey Pay-to-Play Law (P.L. 2004 c. 19, N.J.S.A. 19:44-20.4 et. seq.)("Act") and will acquire professional services pursuant to this process; and

WHEREAS, the Borough of Bogota advertised for the submission or "Requests for Qualifications" ("RFQ") at least 10 days in advance of the opening of such qualifications in accordance with the aforesaid law; and RFQs were publicly opened; and

WHEREAS, the proposals and qualifications have been reviewed by the Mayor & Council who considered experience and reputation in the field; the contractor's knowledge of the Borough of Bogota; the subject matter to be addressed under the contract; the availability to accommodate any meetings; and other factors deemed to be in the best interest of the Borough;

NOW, THEREFORE BE IT RESOLVED BY the Mayor and Council of the Borough of Bogota, County of Bergen and State of New Jersey that **Mark Musella, Esq**. is hereby appointed **Public Defender** for the Borough of Bogota from the date of this Resolution through December 31, 2019; and

BE IT FURTHER RESOLVED that the award of the contract for this year is made pursuant to a "Fair and Open" process; and

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized and directed to execute a contract in accordance with this Resolution; and

BE IT FURTHER RESOLVED a notice of this action shall be printed once in the Bergen Record.

Resol public defender 2

RESOLUTION # 19-014 DATE: 1/3/19

COUNCIL	YES	NO	ABSENT	ABSTAIN	MOTION	SECOND
C. Carpenter						
K. Gates-Ferris						
D. Macfarlane						
M Murphy						
R. Robbins						
T. Napolitano						

WHEREAS, the Borough of Bogota has a need to engage the services of a Borough Prosecutor for the year 2019; and

WHEREAS, the Borough of Bogota is required to comply with the New Jersey Pay-to-Play Law (P.L. 2004 c. 19, N.J.S.A. 19:44-20.4 et. seq.)("Act") and will acquire professional services pursuant to this process; and

WHEREAS, the Borough of Bogota advertised for the submission or "Requests for Qualifications" ("RFQ") at least 10 days in advance of the opening of such qualifications in accordance with the aforesaid law; and RFQs were publicly opened; and

WHEREAS, the proposals and qualifications have been reviewed by the Mayor & Council who considered experience and reputation in the field; the contractor's knowledge of the Borough of Bogota; the subject matter to be addressed under the contract; the availability to accommodate any meetings; and other factors deemed to be in the best interest of the Borough;

NOW, THEREFORE BE IT RESOLVED BY the Mayor and Council of the Borough of Bogota, County of Bergen and State of New Jersey that **Kellie M. Reyes, Esq.** is hereby appointed Borough **Prosecutor** for the Borough of Bogota from the date of this Resolution through December 31, 2019; and

BE IT FURTHER RESOLVED that the award of the contract for this year is made pursuant to a "Fair and Open" process; and

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized and directed to execute a contract in accordance with this Resolution; and

BE IT FURTHER RESOLVED a notice of this action shall be printed once in the Bergen Record.

Resol prosecutor

RESOLUTION # 19-015 DATE: 1/3/19

COUNCIL	YES	NO	ABSENT	ABSTAIN	MOTION	SECOND
C. Carpenter						
K. Gates-Ferris						
D. Macfarlane						
M Murphy						
R. Robbins						
T. Napolitano						

WHEREAS, the Borough of Bogota has a need to engage the services of a Borough Auditor for the year 2019; and

WHEREAS, the Borough of Bogota is required to comply with the New Jersey Pay-to-Play Law (P.L. 2004 c. 19, N.J.S.A. 19:44-20.4 et. seq.)("Act") and will acquire professional services pursuant to this process; and

WHEREAS, the Borough of Bogota advertised for the submission or "Requests for Qualifications" ("RFQ") at least 10 days in advance of the opening of such qualifications in accordance with the aforesaid law; and RFQs were publicly opened; and

WHEREAS, the proposals and qualifications have been reviewed by the Mayor & Council who considered experience and reputation in the field; the contractor's knowledge of the Borough of Bogota; the subject matter to be addressed under the contract; the availability to accommodate any meetings; and other factors deemed to be in the best interest of the Borough;

NOW, THEREFORE BE IT RESOLVED BY the Mayor and Council of the Borough of Bogota, County of Bergen and State of New Jersey that **Lerch, Vinci,& Higgins, LLP** is hereby appointed Borough **Auditor** for the Borough of Bogota from the date of this Resolution through December 31, 2019; and

BE IT FURTHER RESOLVED that the award of the contract for this year is made pursuant to a "Fair and Open" process; and

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized and directed to execute a contract in accordance with this Resolution; and

BE IT FURTHER RESOLVED a notice of this action shall be printed once in the Record.

Resol auditor

RESOLUTION # 19-016 DATE: 1/3/19

COUNCIL	YES	NO	ABSENT	ABSTAIN	MOTION	SECOND
C. Carpenter						
K. Gates-Ferris						
D. Macfarlane						
M Murphy						
R. Robbins						
T. Napolitano						

WHEREAS, the Borough of Bogota has a need to engage the services of a Borough Bond Counsel for the year 2019; and

WHEREAS, the Borough of Bogota is required to comply with the New Jersey Pay-to-Play Law (P.L. 2004 c. 19, N.J.S.A. 19:44-20.4 et. seq.)("Act"); and

WHEREAS, the Borough of Bogota advertised for the submission or "Requests for Qualifications" ("RFQ") at least 10 days in advance of the opening of such qualifications in accordance with the aforesaid law; and

WHEREAS, the proposals and qualifications have been reviewed by the Mayor & Council who considered experience and reputation in the field; the contractor's knowledge of the Borough of Bogota; the subject matter to be addressed under the contract; the availability to accommodate any meetings; and other factors deemed to be in the best interest of the Borough of Bogota;

NOW, THEREFORE BE IT RESOLVED BY the Mayor and Council of the Borough of Bogota, County of Bergen and State of New Jersey that **Rogut McCarthy, LLC** is hereby appointed **Bond Counsel** for the Borough of Bogota from the date of this Resolution through December 31, 2019; and

BE IT FURTHER RESOLVED that the award of the contract for Borough Bond Counsel for this year is made pursuant to a "Fair and Open" process; and

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized and directed to execute a contract in accordance with this Resolution; and

BE IT FURTHER RESOLVED a notice of this action shall be printed once in the Bergen Record.

Resol bond counsel

RESOLUTION # 19-017 DATE: 1/3/19

COUNCIL	YES	NO	ABSENT	ABSTAIN	MOTION	SECOND
C. Carpenter						
K. Gates-Ferris						
D. Macfarlane						
M Murphy						
R. Robbins						
T. Napolitano						

WHEREAS, the Borough of Bogota has a need to engage the services of a Borough Engineer for the year 2019; and

WHEREAS, the Borough of Bogota is required to comply with the New Jersey Pay-to-Play Law (P.L. 2004 c. 19, N.J.S.A. 19:44-20.4 et. seq.)("Act"); and

WHEREAS, the Borough of Bogota advertised for the submission or "Requests for Qualifications" ("RFQ") at least 10 days in advance of the opening of such qualifications in accordance with the aforesaid law; and

WHEREAS, the proposals and qualifications have been reviewed by the Mayor & Council who considered experience and reputation in the field; the contractor's knowledge of the Borough of Bogota; the subject matter to be addressed under the contract; the availability to accommodate any meetings; and other factors deemed to be in the best interest of the Borough of Bogota;

NOW, THEREFORE BE IT RESOLVED BY the Mayor and Council of the Borough of Bogota, County of Bergen and State of New Jersey that **NEGLIA Engineering Associates** is hereby appointed Borough **Engineer** for the Borough of Bogota from the date of this Resolution through December 31, 2019; and

BE IT FURTHER RESOLVED that the award of the contract for Borough Engineer for this year is made pursuant to a "Fair and Open" process; and

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized and directed to execute a contract in accordance with this Resolution; and

BE IT FURTHER RESOLVED a notice of this action shall be printed once in the Bergen Record.

Resol Engineer

RESOLUTION # 19-018 DATE: 1/3/19

COUNCIL	YES	NO	ABSENT	ABSTAIN	MOTION	SECOND
C. Carpenter						
K. Gates-Ferris						
D. Macfarlane						
M Murphy						
R. Robbins						
T. Napolitano						

WHEREAS, the Borough of Bogota has a need to engage the services of a Risk Management Consultant for the year 2019; and

WHEREAS, the Borough of Bogota is required to comply with the New Jersey Pay-to-Play Law (P.L. 2004 c. 19, N.J.S.A. 19:44-20.4 et. seq.)("Act") and will acquire professional services pursuant to this process; and

WHEREAS, the Borough of Bogota advertised for the submission or "Requests for Qualifications" ("RFQ") at least 10 days in advance of the opening of such qualifications in accordance with the aforesaid law; and RFQs were publicly opened; and

WHEREAS, the proposals and qualifications have been reviewed by the Mayor & Council who considered experience and reputation in the field; the contractor's knowledge of the Borough of Bogota; the subject matter to be addressed under the contract; the availability to accommodate any meetings; and other factors deemed to be in the best interest of the Borough;

NOW, THEREFORE BE IT RESOLVED BY the Mayor and Council of the Borough of Bogota, County of Bergen and State of New Jersey that **GJEM** is hereby appointed **Risk Management Consultant** for the Borough of Bogota from the date of this Resolution through December 31, 2019; and

BE IT FURTHER RESOLVED that the award of the contract for this year is made pursuant to a "Fair and Open" process; and

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized and directed to execute a contract in accordance with this Resolution; and

BE IT FURTHER RESOLVED a notice of this action shall be printed once in the Bergen Record.

Resol risk mgr

RESOLUTION # 19-019 DATE: 1/3/19

COUNCIL	YES	NO	ABSENT	ABSTAIN	MOTION	SECOND
C. Carpenter						
K. Gates-Ferris						
D. Macfarlane						
M Murphy						
R. Robbins						
T. Napolitano						

WHEREAS, the Borough of Bogota has a need to engage the services of a Borough Architect for the year 2019; and

WHEREAS, the Borough of Bogota is required to comply with the New Jersey Pay-to-Play Law (P.L. 2004 c. 19, N.J.S.A. 19:44-20.4 et. seq.)("Act") and will acquire professional services pursuant to this process; and

WHEREAS, the Borough of Bogota advertised for the submission or "Requests for Qualifications" ("RFQ") at least 10 days in advance of the opening of such qualifications in accordance with the aforesaid law; and RFQs were publicly opened; and

WHEREAS, the proposals and qualifications have been reviewed by the Mayor & Council who considered experience and reputation in the field; the contractor's knowledge of the Borough of Bogota; the subject matter to be addressed under the contract; the availability to accommodate any meetings; and other factors deemed to be in the best interest of the Borough;

NOW, THEREFORE BE IT RESOLVED BY the Mayor and Council of the Borough of Bogota, County of Bergen and State of New Jersey that **RSC Architects**, is hereby appointed Borough **Architect** for the Borough of Bogota from the date of this Resolution through December 31, 2019; and

BE IT FURTHER RESOLVED that the award of the contract for this year is made pursuant to a "Fair and Open" process; and

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized and directed to execute a contract in accordance with this Resolution; and

BE IT FURTHER RESOLVED a notice of this action shall be printed once in the Bergen Record.

RESOLUTION # 19-020 DATE: 1/3/19

COUNCIL	YES	NO	ABSENT	ABSTAIN	MOTION	SECOND
C. Carpenter						
K. Gates-Ferris						
D. Macfarlane						
M Murphy						
R. Robbins						
T. Napolitano						

WHEREAS, Section 2-18.2 of the revised general ordinances of the Borough of Bogota states that the zoning officer position was created, pursuant to the terms of the Municipal Land Use Law, and the zoning officer shall serve for a one year term ending December 31st of each year;

NOW, THEREFORE, BE IT RESOLVED, the Mayor and Council appoints Daniel Howell to the office of Zoning Officer for the term ending December 31, 2019; and

BE IT FURTHER RESOLVED the above referenced zoning officer shall be paid a salary in accordance with the terms of the borough's salary ordinance and a copy of this resolution shall be kept in the office of the Borough Clerk and is available for public inspection during regular business hours.

Resol Zoning officer

RESOLUTION # 19-021 DATE: 1/3/19

COUNCIL	YES	NO	ABSENT	ABSTAIN	MOTION	SECOND
C. Carpenter						
K. Gates-Ferris						
D. Macfarlane						
M Murphy						
R. Robbins						
T. Napolitano						

WHEREAS, the provisions of NJSA 40A:9-154.1 establishing the position of adult school crossing guard call for the appointments of all adult crossing guards

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Bogota, that:

The reappointment of the following adult school crossing guards is confirmed for the term beginning January 1, and ending on December 31, 2019:

George Behrens
Louis D"Elia
Joseph Eichler
Rosalie Fischetti
Patrick Gould
Vera Herbeck
Ira Kaplan
Louis Kern
Gregorio Maldonado
Pat Valentinetti

A copy of this resolution will be kept on file in the Borough Clerk's office and is available for public inspection during regular business hours.

Resol crossing guards

RESOLUTION #_____ DATE:_____

COUNCIL	YES	NO	ABSENT	ABSTAIN	MOTION	SECOND
C. Carpenter						
K. Gates-Ferris						
D. Macfarlane						
M Murphy						
R. Robbins						
T. Napolitano						

RE: INTERLOCAL SERVICES AGREEMENT- MUTUAL AID PLAN & RAPID DEPLOYMENT FORCE

WHEREAS, the police departments in Bergen County have a day-to-day responsibility to provide for the security of lives and property, for the maintenance and preservation of the public peace and order; and

WHEREAS, Law Enforcement Officials also have a responsibility to provide for preparedness against **natural emergencies, such as floods, hurricanes, earthquakes, major storms, etc., manmade causes, civil unrest, and civil disobedience such as riot, strikes, jail or prison riots, train wrecks, aircraft crashes, major fires, ethnic disorders, riots, terrorist incidents and bombings, state and national emergencies; and**

WHEREAS, the Bergen County Police Chiefs' Association has proposed a Mutual Aid Plan and Rapid Deployment Force to deal with these emergencies; and

WHEREAS, this Plan is adopted in accordance with the provisions of NJSA 40:14-156, NJSA 40A:15-156.1, NJSA 40A:14:156.4, and NJSA App. A9-40.6; and

WHEREAS, this Plan will provide a uniform procedure for the coordination of the requesting, dispatching, and utilization of law enforcement personnel and equipment whenever a local law enforcement agency requires mutual aid assistance from any other jurisdiction, both contiguous and non-contiguous, in the event of an **emergency, riot or disorder, in order to protect life and property; and**

WHEREAS, it is the desire of the Mayor and Council of the Borough of Bogota to participate in a Mutual Aid Plan and Rapid Deployment Force in accordance with the Plan as submitted by the Bergen County **Police Chiefs' Association.**

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Bogota that the Police Department of the Borough of Bogota, under the direction of the Chief of Police, cooperate with the Bergen County Police Chiefs' Association to create an Interlocal Services Agreement with all municipalities in the County of Bergen in order to put into place the Mutual Aid Plan and Rapid Deployment Force; and

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the County Executive, the Board of Chosen Freeholders, the County Prosecutor, The County Chief of Police, and all Bergen County **Municipalities.**

RESOLUTION #23 DATE:_____

COUNCIL	YES	NO	ABSENT	ABSTAIN	MOTION	SECOND
C. Carpenter						
K. Gates-Ferris						
D. Macfarlane						
M Murphy						
R. Robbins						
T. Napolitano						

APPOINTING PUBLIC AGENCY COMPLIANCE OFFICER

WHEREAS, in accordance with N.J.A.C. 17:27-3.5 a Public Agency must annually designate an officer to serve as its Public Agency Compliance Officer, and

WHEREAS, the Public Agency Compliance Officer is responsible for assuring that no public contract may be awarded nor any monies paid until the contractor has agreed to contract performance which complies with approved Affirmative Action Plan; and

WHEREAS, it is deemed necessary that the Borough of Bogota shall designate an officer or employee to serve as Public Agency Compliance Officer (P.A.C.O), whose name title, business address, telephone number and fax number shall be forwarded to the State Affirmative Action Office by January 10, of every year; and

WHEREAS, the P.A.C.O. is the liaison official for matters concerning P.L. 1975, c. 127 (N.J.A.C. 17:27) and should have the authority to make the appropriate correction(s) to the Borough of Bogota's contracting procedures if required; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Bogota hereby appoint Joseph Scarpa, Borough Administrator, as Public Agency Compliance Officer in the Borough of Bogota for the year 2018, and that the Clerk is hereby directed to file a copy this resolution with the Department of Treasury, Affirmative Action Office, CN -2009, Trenton, New Jersey 08625-0209

RESOLUTION # 24 DATE:_____

COUNCIL	YES	NO	ABSENT	ABSTAIN	MOTION	SECOND
C. Carpenter						
K. Gates-Ferris						
D. Macfarlane						
M Murphy						
R. Robbins						
T. Napolitano						

WHEREAS, N.J.S.A. 58:11-64 et seq. requires the Borough to employ a licensed operator for the Borough's wastewater collection system, and Jesse D'Amore is licensed and qualified to hold this position; and

WHEREAS, there is also a need to appoint a Certified Public Works Manager and Jesse D'Amore is licensed and qualified for this position as well; and

WHEREAS, it is in the best interest of the Borough to appoint Jesse D'Amore as the Borough's Wastewater Collection Operator beginning January 1, 2019 for the year 2019 at an annual salary of $5,000 – which is a savings over the previous salaried employees for those positions; now

THEREFORE BE IT RESOLVED, by the Mayor & Council of the Borough of Bogota that Jesse D'Amore is hereby appointed to the position of Wastewater Collection Operator at an annual salary of $5,000 from January 1, 2019 through December 31, 2019

RESOLUTION #25 DATE:_____

COUNCIL	YES	NO	ABSENT	ABSTAIN	MOTION	SECOND
C. Carpenter						
K. Gates-Ferris						
D. Macfarlane						
M Murphy						
R. Robbins						
T. Napolitano						

WHEREAS, the Borough of Bogota is in need of a Certified Recycling Professional (CRP); and

WHEREAS, Borough Administrator Joseph Scarpa has the necessary certification; and

WHEREAS, it is in the best interest of the Borough to appoint Joseph Scarpa as the Borough's Certified Recycling Professional at a savings to the Borough; now

THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Bogota that Joseph Scarpa is hereby appointed to the position of Certified Recycling Professional (CRP) beginning January 1, 2019 through December 31, 2019.

RESOLUTION #_____ DATE:_____

COUNCIL	YES	NO	ABSENT	ABSTAIN	MOTION	SECOND
C. Carpenter						
K. Gates-Ferris						
D. Macfarlane						
M Murphy						
R. Robbins						
T. Napolitano						

WHEREAS, the Borough of Bogota has a need to engage the services of a Borough Tax Appeal Appraiser for the year 2019; and

WHEREAS, the Borough of Bogota is required to comply with the New Jersey Pay-to-Play Law (P.L. 2004 c. 19, N.J.S.A. 19:44-20.4 et. seq.)("Act") and will acquire professional services pursuant to this process; and

WHEREAS, the Borough of Bogota advertised for the submission or "Requests for Qualifications" ("RFQ") at least 10 days in advance of the opening of such qualifications in accordance with the aforesaid law; and RFQs were publicly opened; and

WHEREAS, the proposals and qualifications have been reviewed by the Mayor & Council who considered experience and reputation in the field; the contractor's knowledge of the Borough of Bogota; the subject matter to be addressed under the contract; the availability to accommodate any meetings; and other factors deemed to be in the best interest of the Borough;

NOW, THEREFORE BE IT RESOLVED BY the Mayor and Council of the Borough of Bogota, County of Bergen and State of New Jersey that **Associated Appraisal Group** is hereby appointed Borough **Tax Appeal Appraiser** for the Borough of Bogota from the date of this Resolution through December 31, 2019; and

BE IT FURTHER RESOLVED that the award of the contract for this year is made pursuant to a "Fair and Open" process; and

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized and directed to execute a contract in accordance with this Resolution; and

BE IT FURTHER RESOLVED a notice of this action shall be printed once in the Bergen Record.

Resol tax appeal appraiser

RESOLUTION #27 DATE:_____

COUNCIL	YES	NO	ABSENT	ABSTAIN	MOTION	SECOND
C. Carpenter						
K. Gates-Ferris						
D. Macfarlane						
M Murphy						
R. Robbins						
T. Napolitano						

Hiring a Qualified Purchasing Agent

WHEREAS, the Borough of Bogota is in need of a **Qualified Purchasing Agent (QPA)**; and

WHEREAS, a QPA allows the Borough to save tax dollars on purchases by raising the bid threshold; and

WHEREAS, the Borough Administrator recommends entering into an Agreement with Roy Riggitano for this service; and

WHEREAS, Council approves a bid threshold of $40,000; now

THEREFORE, BE IT RESOLVED, the Mayor and Council of the Borough of Bogota will hire **Roy Riggitano** of Ramsey, who is a QPA certified by the State of New Jersey, effective January 1, 2019 through December 31, 2019 for $200 per month.

RESOLUTION #_____ DATE:_____

COUNCIL	YES	NO	ABSENT	ABSTAIN	MOTION	SECOND
C. Carpenter						
K. Gates-Ferris						
D. Macfarlane						
M Murphy						
R. Robbins						
T. Napolitano						

WHEREAS, the Borough of Bogota has a need to engage the services of a Borough Attorney for the year 2019; and

WHEREAS, the Borough of Bogota is required to comply with the New Jersey Pay-to-Play Law (P.L. 2004 c. 19, N.J.S.A. 19:44-20.4 et. seq.)("Act") and will acquire professional services pursuant to this process; and

WHEREAS, the Borough of Bogota advertised for the submission or "Requests for Qualifications" ("RFQ") at least 10 days in advance of the opening of such qualifications in accordance with the aforesaid law; and RFQs were publicly opened; and

WHEREAS, the proposals and qualifications have been reviewed by the Mayor & Council who considered experience and reputation in the field; the contractor's knowledge of the Borough of Bogota; the subject matter to be addressed under the contract; the availability to accommodate any meetings; and other factors deemed to be in the best interest of the Borough;

NOW, THEREFORE BE IT RESOLVED BY the Mayor and Council of the Borough of Bogota, County of Bergen and State of New Jersey that **Boggia and Boggia, LLC** is hereby appointed **Attorney** for the Borough of Bogota from the date of this Resolution through December 31, 2019; and

BE IT FURTHER RESOLVED that the award of the contract for this year is made pursuant to a "Fair and Open" process; and

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized and directed to execute a contract in accordance with this Resolution; and

BE IT FURTHER RESOLVED a notice of this action shall be printed once in the Bergen Record.

Resol atty

RESOLUTION #_____ DATE:_____

COUNCIL	YES	NO	ABSENT	ABSTAIN	MOTION	SECOND
C. Carpenter						
K. Gates-Ferris						
D. Macfarlane						
M Murphy						
R. Robbins						
T. Napolitano						

WHEREAS, the Borough of Bogota has a need to engage the services of a Borough Alternate Prosecutor for the year 2019; and

WHEREAS, the Borough of Bogota is required to comply with the New Jersey Pay-to-Play Law (P.L. 2004 c. 19, N.J.S.A. 19:44-20.4 et. seq.)("Act") and will acquire professional services pursuant to this process; and

WHEREAS, the Borough of Bogota advertised for the submission or "Requests for Qualifications" ("RFQ") at least 10 days in advance of the opening of such qualifications in accordance with the aforesaid law; and RFQs were publicly opened; and

WHEREAS, the proposals and qualifications have been reviewed by the Mayor & Council who considered experience and reputation in the field; the contractor's knowledge of the Borough of Bogota; the subject matter to be addressed under the contract; the availability to accommodate any meetings; and other factors deemed to be in the best interest of the Borough;

NOW, THEREFORE BE IT RESOLVED BY the Mayor and Council of the Borough of Bogota, County of Bergen and State of New Jersey that **Andrew M. Cimiluca, Esq.** is hereby appointed Borough **Alternate Prosecutor** for the Borough of Bogota from the date of this Resolution through December 31, 2019; and

BE IT FURTHER RESOLVED that the award of the contract for this year is made pursuant to a "Fair and Open" process; and

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized and directed to execute a contract in accordance with this Resolution; and

BE IT FURTHER RESOLVED a notice of this action shall be printed once in the Bergen Record.

Resol alt prosecutor 2

RESOLUTION #30 DATE:_____

COUNCIL	YES	NO	ABSENT	ABSTAIN	MOTION	SECOND
C. Carpenter						
K. Gates-Ferris						
D. Macfarlane						
M Murphy						
R. Robbins						
T. Napolitano						

WHEREAS, the Borough of Bogota has a need to engage the services of a Borough Planner for the year 2019; and

WHEREAS, the Borough of Bogota is required to comply with the New Jersey Pay-to-Play Law (P.L. 2004 c. 19, N.J.S.A. 19:44-20.4 et. seq.)("Act") and will acquire professional services pursuant to this process; and

WHEREAS, the Borough of Bogota advertised for the submission or "Requests for Qualifications" ("RFQ") at least 10 days in advance of the opening of such qualifications in accordance with the aforesaid law; and RFQs were publicly opened; and

WHEREAS, the proposals and qualifications have been reviewed by the Mayor & Council who considered experience and reputation in the field; the contractor's knowledge of the Borough of Bogota; the subject matter to be addressed under the contract; the availability to accommodate any meetings; and other factors deemed to be in the best interest of the Borough;

NOW, THEREFORE BE IT RESOLVED BY the Mayor and Council of the Borough of Bogota, County of Bergen and State of New Jersey that **Phillips Preiss Grygiel, LLC** is hereby appointed Borough **Planner** for the Borough of Bogota from the date of this Resolution through December 31, 2019; and

BE IT FURTHER RESOLVED that the award of the contract for this year is made pursuant to a "Fair and Open" process; and

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized and directed to execute a contract in accordance with this Resolution; and

BE IT FURTHER RESOLVED a notice of this action shall be printed once in the Bergen Record.

Resol planner

RESOLUTION #_____ DATE:_____

COUNCIL	YES	NO	ABSENT	ABSTAIN	MOTION	SECOND
C. Carpenter						
K. Gates-Ferris						
D. Macfarlane						
M Murphy						
R. Robbins						
T. Napolitano						

WHEREAS, the Borough of Bogota has a need to engage the services of a Labor Counsel for the year 2019; and

WHEREAS, the Borough of Bogota is required to comply with the New Jersey Pay-to-Play Law (P.L. 2004 c. 19, N.J.S.A. 19:44-20.4 et. seq.)("Act") and will acquire professional services pursuant to this process; and

WHEREAS, the Borough of Bogota advertised for the submission or "Requests for Qualifications" ("RFQ") at least 10 days in advance of the opening of such qualifications in accordance with the aforesaid law; and RFQs were publicly opened; and

WHEREAS, the proposals and qualifications have been reviewed by the Mayor & Council who considered experience and reputation in the field; the contractor's knowledge of the Borough of Bogota; the subject matter to be addressed under the contract; the availability to accommodate any meetings; and other factors deemed to be in the best interest of the Borough;

NOW, THEREFORE BE IT RESOLVED BY the Mayor and Council of the Borough of Bogota, County of Bergen and State of New Jersey that **Brian Giblin of Giblin and Gannaio, LLC** is hereby appointed **Labor Counsel** for the Borough of Bogota from the date of this Resolution through December 31, 2019; and

BE IT FURTHER RESOLVED that the award of the contract for this year is made pursuant to a "Fair and Open" process; and

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized and directed to execute a contract in accordance with this Resolution; and

BE IT FURTHER RESOLVED a notice of this action shall be printed once in the Bergen Record.

Resol labor counsel

RESOLUTION #32 DATE:_____

COUNCIL	YES	NO	ABSENT	ABSTAIN	MOTION	SECOND
C. Carpenter						
K. Gates-Ferris						
D. Macfarlane						
M Murphy						
R. Robbins						
T. Napolitano						

WHEREAS, the Borough of Bogota has a need to engage the services of a Webmaster for the year 2019; and

WHEREAS, the Borough of Bogota is required to comply with the New Jersey Pay-to-Play Law (P.L. 2004 c. 19, N.J.S.A. 19:44-20.4 et. seq.)("Act") and will acquire professional services pursuant to this process; and

WHEREAS, the Borough of Bogota advertised for the submission or "Requests for Qualifications" ("RFQ") at least 10 days in advance of the opening of such qualifications in accordance with the aforesaid law; and RFQs were publicly opened; and

WHEREAS, the proposals and qualifications have been reviewed by the Mayor & Council who considered experience and reputation in the field; the contractor's knowledge of the Borough of Bogota; the subject matter to be addressed under the contract; the availability to accommodate any meetings; and other factors deemed to be in the best interest of the Borough;

NOW, THEREFORE BE IT RESOLVED BY the Mayor and Council of the Borough of Bogota, County of Bergen and State of New Jersey that **Genesis Liu** is hereby appointed **Webmaster** for the Borough of Bogota from the date of this Resolution through December 31, 2019; and

BE IT FURTHER RESOLVED that the award of the contract for this year is made pursuant to a "Fair and Open" process; and

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized and directed to execute a contract in accordance with this Resolution; and

BE IT FURTHER RESOLVED a notice of this action shall be printed once in the Bergen Record.

Resol webmaster

RESOLUTION #_____ DATE:_____

COUNCIL	YES	NO	ABSENT	ABSTAIN	MOTION	SECOND
C. Carpenter						
K. Gates-Ferris						
D. Macfarlane						
M Murphy						
R. Robbins						
T. Napolitano						

WHEREAS, the Borough of Bogota has a need to engage the services of a Financial Advisor for the year 2019; and

WHEREAS, the Borough of Bogota is required to comply with the New Jersey Pay-to-Play Law (P.L. 2004 c. 19, N.J.S.A. 19:44-20.4 et. seq.)("Act") and will acquire professional services pursuant to this process; and

WHEREAS, the Borough of Bogota advertised for the submission or "Requests for Qualifications" ("RFQ") at least 10 days in advance of the opening of such qualifications in accordance with the aforesaid law; and RFQs were publicly opened; and

WHEREAS, the proposals and qualifications have been reviewed by the Mayor & Council who considered experience and reputation in the field; the contractor's knowledge of the Borough of Bogota; the subject matter to be addressed under the contract; the availability to accommodate any meetings; and other factors deemed to be in the best interest of the Borough;

NOW, THEREFORE BE IT RESOLVED BY the Mayor and Council of the Borough of Bogota, County of Bergen and State of New Jersey that **Phoenix Advisors, LLC**, is hereby appointed **Financial Advisor** for the Borough of Bogota from the date of this Resolution through December 31, 2019; and

BE IT FURTHER RESOLVED that the award of the contract for this year is made pursuant to a "Fair and Open" process; and

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized and directed to execute a contract in accordance with this Resolution; and

BE IT FURTHER RESOLVED a notice of this action shall be printed once in the Bergen Record.

RESOLUTION #34 DATE:_____

COUNCIL	YES	NO	ABSENT	ABSTAIN	MOTION	SECOND
C. Carpenter						
K. Gates-Ferris						
D. Macfarlane						
M Murphy						
R. Robbins						
T. Napolitano						

BE IT RESOLVED by the Mayor and Council of the Borough of Bogota that the by-laws have been approved for the year 2019.

19-034

BY-LAWS OF THE COUNCIL OF THE BOROUGH OF BOGOTA

ARTICLE I

The deliberation of the Council shall be governed by Robert's Rules of Order, except when the same are in conflict with the laws of the State of New Jersey or these By-Laws, in which event said Robert's Rules of Order shall be inapplicable.

ARTICLE II

Section 1

The Mayor shall preside over the deliberations of the Council and shall conduct the meetings thereof. He/She shall also participate in the determination of Borough affairs to the extent permitted by statute.

Section 2

The Mayor shall, on all occasions, preserve order and decorum, and he/she shall cause the removal of all persons who interrupt the orderly proceedings of the Council.

Section 3

When two or more Councilmembers shall request recognition at the same time, the Mayor shall name the one entitled to the floor.

Section 4

The Mayor shall decide all questions of order without debate, subject to an appeal by the Borough Attorney, and he/she may call upon the Borough Attorney for the opinion of the Council upon any question of order.

Section 5

The Mayor shall be an ex-officio member of all committees, both standing and special, and shall be informed in advance of all meetings of such committees.

Section 6

In the absence of the Mayor, or if he/she is unable to perform his/her duties; the Council President or, in his/her inability to act, the Councilmember, having the longest, continuous and uninterrupted term of service, shall act as Presiding Officer, as provided by statute.

Section 7

The Mayor shall not vote except to give the deciding vote in case of a tie, or an otherwise provided by the laws of the State of New Jersey.

ARTICLEIII

Borough Clerk

Section 1

The Borough Clerk shall attend **all** meetings of the Council, keep a record of its proceedings and perform such other duties enjoined upon that office by the laws of the State.of NJ and

these By-Laws.

Section 2
The Borough Clerk shall keep the minutes and ordinance books properly and fully indexed and up-to-date, and shall perform all the duties evolving upon such office and such special services as the Mayor and Council may require.

Section 3
It shall not be necessary for the Borough Clerk to read the minutes of the previous meeting, if the said Borough Clerk shall have submitted to each of the Councilmembers, as soon.as practicable, but at least within seven (7) days before each Council meeting, an electronic copy of the official minutes.

Section 4
The Borough Clerk shall make available the final agenda and all supporting documents, including resolutions, of the Mayor and Council meeting by noon on the Tuesday prior to the meeting. Any items added after that time shall be added to the next meeting agenda, unless it is an emergency where action is required.

Items may be added to the agenda by the Borough Clerk, Borough CFO or Borough Administrator, in addition to the Mayor and two Councilmembers or three Councilmembers.

ARTICLE IV
Meetings

Section 1
The Council shall hold an annual re-organization meeting during the first seven (7) days of January of any year, which meeting will be held within the Borough, and at such time and place as Council may direct.

All regular meetings of the Borough shall take place at 7:30p.m. on the first and third Thursdays of each month. Special or emergency meetings may be called from time to time by the Mayor or by any four members of the Council upon consultation with the Borough Clerk, Borough Attorney and/or Borough Administrator.

Section 2
The Council, at its annual reorganization meeting shall, by the vote of a majority of said Council, elect from their members, a President of the Council. He/She shall hold office for one (1) year and until the next annual reorganization meeting. If the Council, at its annual reorganization meeting, fails to elect a President from the Council, the Mayor may appoint the President from the Council, and in such case no confirmation by the Council shall be necessary.

Section 3
If the Mayor is absent from the Borough for a period of three (3) days or, for any reason is unable to act, the President of the Council shall perform all the duties of the Mayor during such absence or inability. The Mayor, in case of his/her intended absence from the Borough for more than three (3) days at any time shall notify the President in writing of such intended absence, whereupon the President shall be acting Mayor, upon the receipt of such notice and

continue to act in that capacity until the Mayor's return.

Section 4
If a Councilmember shall be absent from the Borough for more than three (3) days, he/she shall so notify the Mayor and Council President.

Section 5
At the annual reorganization meeting, the Council shall fix the time and place for holding regular meetings during the ensuing year, which time and place, shall not be changed; except by proper notification in accordance with the Open Public Meetings Law.

Section 6
It shall be the duty of the Mayor, when necessary, to call special meetings of the Council. In case of, his/her neglect or refusal, any four (4) members of the Council may call such meetings at such time and place in such Borough as they may designate, and in all cases of special meetings, forty-eight (48) hour notice shall be given to the Mayor and Councilmembers by the Borough Clerk. Said notice, shall include the time, date, and place of the special meeting and shall include, the purpose of the meeting.

Section 7
Three (3) Councilmembers and the Mayor, or in the absence of the Mayor, four (4) Councilmembers shall constitute a quorum.

Section 8
If no quorum is present at any meeting within fifteen minutes of the advertised start time, those assembled shall have power and are authorized to set a new meeting date; and then adjourn.

Section 9
The following order of business shall be observed:

- Salute to the flag
- Roll call (Clerk shall also note the attendance of the Borough Attorney, Borough Administrator, and any other Borough official who may be present at the meeting)
- Notice of public hearing
- Citizen Remarks
- Council Response to Citizen Remarks
- Consent agenda including all various approvals, minutes and payment of claims
- Other agenda items
- Correspondence/petitions (read by Clerk)
- Introduction of ordinances
- Public hearing of ordinances
- Reports including Committee Liaisons, Borough Administrator, Borough Clerk, Borough Attorney and Engineer
- Closed Session
- Adjournment

Regular meetings of the Mayor and Council shall be called to order at 7:30 pm. Special meetings shall be called to order at the designated date and time.

Meetings shall end at 10:30 pm, with a voice vote being taken at 10:30pm to extend the meeting by thirty minute increments by a majority vote of Council.

Section 10
The regular order of business may be suspended at any meeting by a majority vote of Council present or by the Mayor with consent of Council.

Section 11
All actions of the Council shall be by a majority vote of those present, except as otherwise required by NJ statutes.

Section 12
Rules of Order

a) No question or motion shall be put unless seconded, except referring to a report or question put by the Presiding Officer, subject to exceptions set forth in Robert's Rules of Order.
b) Every member, when speaking, shall address himself/herself to the Chair unless directed otherwise.
c) While a member is speaking, no other member shall entertain any private discourse. No member of Council shall leave his/her seat without permission of the Chair.
d) Every member who shall be present, when a question is put, shall vote for or against it, unless he/she shall abstain for any reason.
e) No person, not a member of the governing body, shall be given the privilege of the floor except by permission of the Mayor or upon the demand of a member of the Council, if supported by the votes of a majority of the Councilmembers present.
f) A member called to order by the Mayor or Presiding Officer, shall cease speaking immediately unless permitted to explain. He/She may, if he/she wishes, appeal to the Borough Attorney for permission to continue his/her remarks. If there is no appeal, the decision of the Chair shall stand and be final.
g) A motion to lay on the table shall be decided without amendment or debate; and such motion, until it is decided, shall preclude all amendments or debate of the main question.
h) A motion to adjourn shall be decided without debate and shall always be in order, except when the Council is voting or when a Council person is addressing the Council, or immediately after the question of adjournment has been decided in the negative.
i) A consent agenda may be used by unanimous agreement of Council.

ARTICLEV

19-034

Committees/Liaisons

Section 1
There shall be the following standing committees, with 2 Council liaisons appointed to each by the Mayor:

1. Administration/Finance and Tax
2. Board of Education
3. BACSA
4. Buildings & Grounds/Property Maintenance
5. Construction/Planning and. Zoning
6. Department of Public Works
7. Environmental
8. Fire Department
9. First Aid
10. Health and Insurance
11. Library
12. Police/Auxiliary Police/Court/Office of Emergency Management
13. Recreation
14. Rescue
15. Senior Citizens
16. Transportation (Airport Noise Abatement,Train Issues, etc.)
17. Veterans' Affairs

Section 2
Liaisons may meet with various departments, boards and commissions and report back to and/or make recommendations to the full Council, but may not make any financial commitments nor act outside of any statutory limitations established by the State of New Jersey.

Section 3
The Mayor may appoint Special Committees with Council consent for purposes other than those embraced in the Standing Committees, designated in Section 2.

Section A
The Chairperson of each Standing or Special committee shall be prepared to report to the Mayor and Council at each regular meeting on principal activities and, achievements of their respective committee.

ARTICLE VI

Ordinances
All ordinances .shall be submitted in writing, with approval as to form by Borough Attorney at a meeting of the Council. The procedure for passage of all ordinances shall conform to the procedure under the Laws of the State of New Jersey. After final passage or adoption of any ordinance, it shall be published as provided by law, together with date of passage.

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ARTICLE VII
Payment of Claims

Section 1

All bills or claims against the Borough shall be in writing, fully itemized, sworn to as. required by statute, and presented on such forms as the Borough shall provide for such purpose. No bills or claims shall be approved by the Borough Council for final payments unless the same shall have been reviewed by the appropriate Council members by 5:OOpm on the Monday prior to the regular meeting at which payment is approved. The bill list will be provided to all Council members with the Agenda by noon of the Tuesday preceding the Council meeting.

Section 2

All bills and claims must be supported by a certification that the goods were received in good order, or that the services were satisfactorily rendered, and that the same are in accordance with the agreed specifications and price. Such certification shall be made by the responsible person accepting the same on behalf of the Borough, and who may be held accountable. Each such bill or claim shall then be carefully reviewed, checked, and approved for budget change and classification by or under direction of the Borough official or department head responsible for the budget item affected.

All checked vouchers, with supporting papers attached, shall then be presented to the Finance Committee for examination and audit. A majority of the members of the committee shall indicate their approval on each such voucher (prior to submitting it to the full Council for authorization to pay same).

All vouchers, so approved, shall be referred back to the Borough Clerk to be presented at a regular meeting of the Mayor and Council for approval.

Authorization to draw checks and pay amounts of the approved vouchers shall be by resolution of the Council.

The corresponding vouchers shall accompany all checks drawn in payment when said checks are presented to the Mayor, Treasurer, and Borough Clerk for signature.

All bills, vouchers and paid checks shall be filed in a safe place and be made available for public inspection.

ARTICLE VIII
Borough Seal

Section 1

The seal of the Borough shall be as hereinafter impressed.

Section 2

The seal shall be Circular in form and contain the following: "The Borough of Bogota, Bergen County, New Jersey", including thereinafter year of incorporation.

Section 3
The seal shall be in the custody of the Borough Clerk and shall be impressed on all appropriate documents or papers.

ARTICLE IX
Amendments

Section 1
The Mayor or any member of the Council may propose amendments to these By-Laws at any regular meeting or adjourned regular meeting. The Mayor will then appoint a Special Committee of three (3) members of the Council to consider the proposed amendments and, in addition, may submit the suggested changes.

Section 2
Such Special Committee shall present its recommendations at a regular meeting or adjourned meeting of the Council within thirty (30) days of appointment of the committee by the Mayor.

Section 3
These By-Laws shall be altered or amended only by a majority vote of the entire Council on a roll call vote.

ARTICLE X
Adoption and Term

Section 1
The By-Laws shall be adopted by a resolution of Council concurred in by a majority of Council.

Section 2
The By-Laws shall become effective immediately after adoption and shall remain in effect until Council amends same.