



Reorganization meeting of the Mayor and Council of the Borough of Bogota, to be held at the Bogota Senior Citizen Center, 375 Larch Avenue, Bogota, NJ, on Thursday, January 11, 2018 at 7:00pm.

Salute to the Flag

The notice requirements of the Open Public Meetings Law have been satisfied as notice was sent to two newspapers and posted on the Borough Hall bulletin board on December 22, 2017.

Invocation by Mary Wagner

Oath of Office - Former Lopatcong Mayor Doug Stenhardt will confer Oath upon Councilmember-elect Thomas Napolitano

Roll Call: Mayor Kelemen, Councilmembers Fede, Gates-Ferris, Macfarlane, Miranda, Murphy, and Napolitano, Borough Attorney, Borough Administrator

Welcome Special Guests

Citizen Remarks: One Five (5) minute time limit per person

Alex Hernandez, VFW Commander, will present the Citizen of the Year Award to Robert Foster.

Mayor will offer Special Recognition to Robert Foster, Pete Avella, Ed Rode, and Frances Garlicki.

Election of Council President

Council elects Class III Member of Planning/Zoning Board

Consent Agenda

18-001 Adopt the Temporary Budget

18-002 Authorizing CY2018 Budget to be Read by Title Only

18-003 Standard Tax Sale

18-004 Accelerated Tax Sale

18-005 Authorize Bank Depositories

18-006 Adopt Cash Management Plan

18-007 Authorize Official Newspapers, The Record and the Star Ledger

18-008 Authorize Signatories for Checks

18-009 Authorization for Borough Attorney and Tax Assessor to Settle Tax Appeals

18-010 Establish Delinquent Tax Rate

18-011 Authorize Interim Payments

18-012 Authorize Collection of Costs for Insufficient Funds

Consent Agenda (continued)

- 18-013 Appoint Borough Attorney Craig Bossong
- 18-014 Appoint Public Defender Mark Musella
- 18-015 Appoint Prosecutor Jared A. Geist
- 18-016 Appoint Alternate Prosecutor Linda Schwager
- 18-018 Appoint Bond Counsel Steven Rogut
- 18-021 Appoint Bilow Garret Group as Architect
- 18-022 Appoint Phillips Preiss Grygiel as Planner
- 18-023 Appoint Brian Giblin as Labor Counsel
- 18-024 Appoint Genesis Liu as Webmaster
- 18-025 Appoint Daniel Howell as Zoning Official
- 18-027 Appoint Adult School Crossing Guards
- 18-028 Participate in Bergen County Police Mutual Aid Plan
- 18-029 Appoint Financial Advisor Phoenix Advisors, LLC
- 18-030 Designation of Public Agency Compliance Officer (P.A.C.O.)
- 18-031 Appoint Jesse D'Amore as Bogota's Wastewater Collection Operator
- 18-032 Appoint Joe Scarpa as Bogota's Certified Recycling Official
- 18-033 Authorization to Enter into a Grant Agreement for Senior Bus Driver
- 18-034 Authorization to Enter into a Grant Agreement for Project Success
- 18-035 Tax Sale Redemption for Block 103, Lot 21
- 18-037 Appoint Associated Appraisal Group as Tax Appeal Appraiser
- 18-038 Hire Roy Riggitano as a Qualified Purchasing Agent

Resolutions To Be Voted on Separately:

- 18-017 Appoint Auditor Steve Wielkocz
- 18-019 Appoint Borough Engineer Robert Costa
- 18-020 Appoint Risk Manager Luis Alamo
- 18-026 Approve By-Laws for 2018
- 18-036 Re-Appoint Jeanne Cook as Borough Clerk
- 18-039 Appoint Judy Curran as Interim CFO

Mayor Kelemen Confers Oath of Office on Police Commissioner.

Mayor Kelemen Appoints the Following to Various Committees/Boards:

Planning/Zoning Board: Class II – Police Chief Daniel Maye  
Alt II - Dermot O'Hagan

Board of Health: Cora Zakrzewski, Ellen Hegel

Recreation Committee: Walter Fowler  
Alternate: Michael Connors

Environmental Commission: Pauline McDonnell

Library Board: Joanne Cursinella

Adjournment



COUNCIL	YES	NO	ABSENT	ABSTAIN	MOTION	SECOND
D. Fede						
K. Gates-Ferris						
D. Macfarlane						
F. Miranda						
M. Murphy						
T. Napolitano						

**TEMPORARY BUDGET  
CALENDAR YEAR 2018**

**WHEREAS**, Section 40:44-19 of Revised Statutes of the Local Budget Act provides that, where any contracts, commitments of payments are to be made prior to the adoption of the CY 2018 budget, temporary appropriations be made before January 31, 2018 for the purposes and amounts required and in the manner and time therein provided; and

**WHEREAS**, the total appropriations as made shall not exceed 26.25% of the total appropriations made for all purposes in the budget of the preceding calendar year excluding, in both instances, appropriations made for interest and Debt Redemption Charges, Capital Improvement Fund and Public Assistance; and

**WHEREAS**, the date of this resolution is within the first thirty days of January, 2018; and

**WHEREAS**, the total appropriations in the PY 2017 Budget is the sum of \$9,941,503.22 excluding amounts for Debt Service and Capital Improvement which amount to \$1,225,934.20 resulting in the Amount on which the Temporary Budget is to be calculated in the amount of \$8,715,569.02; and

**WHEREAS**, 26.25% of the total appropriations of the PY 2017 budget exclusive of any appropriations made for Debt Service, Capital Improvement and Public Assistance, is \$2,287,836.87 and the Interim CFO is proposing a temporary budget in the amount of \$1,924,613.10 which leaves a total of \$363,223.77 available for an increase in the temporary budget if the Interim CFO deems this necessary;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Bogota, County of Bergen, New Jersey that the following temporary appropriations be made and that a certified copy of this resolution be transmitted to the Interim CFO for her records.

January 4, 2018

18-001

## BOROUGH OF BOGOTA

## TEMPORARY BUDGET

F.C.O.A.

01/01/18-03/31/18

GENERAL GOVERNMENT FUNCTIONS		
General Administration:		
Salaries and Wages	20-100-1	\$ 27,500.00
Other Expenses	20-100-2	\$ 12,500.00
Mayor and Council:		
Salaries and Wages	20-110-1	\$ 4,125.00
Other Expenses	20-110-2	\$ 875.00
Municipal Clerk:		
Salaries and Wages	20-115-1	\$ 25,250.00
Other Expenses	20-115-2	\$ 6,250.00
Financial Administration:		
Salaries and Wages	20-130-1	\$ 23,750.00
Other Expenses	20-130-2	\$ 6,250.00
Audit Services:		
Other Expenses	20-135-2	\$ 7,500.00
Data Processing:		
Other Expenses	20-140-2	\$ 6,250.00
Revenue Administration:		
Salaries and Wages	20-145-1	\$ 12,500.00
Other Expenses	20-145-2	\$ 6,250.00
Tax Assessment Administration:		
Salaries and Wages	20-150-1	\$ 4,000.00
Other Expenses	20-150-2	\$ 1,250.00
Legal Services and Costs:		
Other Expenses	20-155-2	\$ 51,250.00
Engineering Services:		
Other Expenses	20-165-2	\$ 3,750.00
Total General Government Functions		\$ 199,250.00
LAND USE ADMINISTRATION:		
Planning/Zoning Board		
Salaries and Wages	21-180-1	\$ 1,875.00
Other Expenses	21-180-2	\$ 2,500.00
Total Land Use Administration		\$ 4,375.00
CODE ENFORCEMENT AND ADMINISTRATION:		
Property Maintenance		
Salaries and Wages	22-200-1	\$ 5,000.00
Other Expenses	22-200-2	\$ 6,500.00
Total Code Enforcement and Administration		\$ 11,500.00
INSURANCE		
Liability Insurance	23-210-2	\$ 78,166.10
Group Insurance	23-220-2	\$ 163,000.00
Workman's Compensation	23-215-2	\$ 47,291.41
Unemployment	23-225-2	\$ 2,500.00
Other Insurance Premiums	23-230-2	\$ 5,000.00

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Total Insurance		\$ 295,957.51
PUBLIC SAFETY FUNCTIONS:		
Police Department:		
Salaries and Wages	25-240-1	\$ 456,250.00
Other Expenses	25-240-2	\$ 26,250.00
Police Clerical:		
Salaries and Wages	25-241-1	\$ 10,000.00
Crossing Guards:		
Salaries and Wages	25-241-1	\$ 15,000.00
Office of Emergency Management:		
Other Expenses	25-252-2	\$ 1,250.00
Aid to Volunteer Fire Companies:		
Other Expenses	25-255-2	\$ 21,250.00
Rescue Squad:		
Other Expenses	25-260-2	\$ 5,000.00
First Aid Organization:		
Other Expenses	25-263-2	\$ 3,750.00
Uniform Fire Safety:		
Salaries and Wages	25-265-1	\$ 7,500.00
Other Expenses	25-265-2	\$ 20,858.88
Total Public Safety Functions		\$ 567,108.88
PUBLIC WORKS FUNCTIONS:		
Streets and Roads Maintenance:		
Salaries and Wages	26-290-1	\$ 112,500.00
Other Expenses	26-290-2	\$ 25,000.00
Shade Tree:		
Salaries and Wages	26-300-1	\$ 625.00
Other Expenses	26-300-2	\$ 6,250.00
Solid Waste Collection		
Other Expenses	26-305-2	\$ 74,500.00
Public Building and Grounds:		
Other Expenses	26-310-2	\$ 25,000.00
Total Public Works		\$ 243,875.00
HEALTH AND HUMAN SERVICES FUNCTIONS:		
Board of Health:		
Salaries and Wages	27-330-1	\$ 2,125.00
Other Expenses	27-330-2	\$ 10,000.00
Animal Control Services:		
Other Expenses	27-340-2	\$ 4,375.00
Total Health and Human Services		\$ 16,500.00
PARK AND RECREATION FUNCTIONS:		
Recreation:		
Salaries and Wages	28-370-1	\$ 18,750.00
Other Expenses	28-370-2	\$ 12,500.00
Total Park and Recreation Functions		\$ 31,250.00
Uniform Constuction Code:		

18-001

Salaries and Wages	22-195-1	\$ 22,500.00
Other Expenses	22-195-2	\$ 1,250.00
Total Uniform Construction Code		\$ 23,750.00
UTILITY EXPENSES AND BULK PURCHASES:		
Electricity	31-430	\$ 50,000.00
Street Lighting	31-435	\$ 12,500.00
Telephone	31-440	\$ 12,500.00
Water	31-445	\$ 2,500.00
Gasoline	31-460	\$ 18,750.00
Total Utility Expenses and Bulk Purchases		\$ 96,250.00
SOLID WASTE DISPOSAL COSTS:		
Dump Fees	32-465	\$ 75,000.00
Total Solid Waste Disposal Costs		\$ 75,000.00
STATUTORY EXPENDITURES:		
Social Security	36-472	\$ 37,500.00
Total Statutory Expenditures		\$ 37,500.00
Sewerage Processing and Disposal:		
Other Expenses - Operations and Management	31-455-2	\$ 127,858.26
Other Expenses - Debt Service	31-455-2	\$ 49,459.59
Total Sewerage Processing and Disposal		\$ 177,317.85
Maintenance of Public Library:		
Salaries and Wages	29-390-1	\$ 23,503.85
Other Expenses	29-390-2	\$ 36,750.00
Total Maintenance of Public Library		\$ 60,253.85
Police Dispatch 911		
Salaries and Wages	25-250-1	\$ 50,000.00
Other Expenses	25-250-2	\$ 625.00
Total Police Dispatch		\$ 50,625.00
LOSAP Contribution		\$ 7,875.00
MUNICIPAL RECYCLING		
MUNICIPAL RECY TON GRANT		
MUNI ALLIANCE/DARE		
CLEAN COMM GRANT		
STORMWATER GRANT		
BODY ARMOR FUND		
POAA UNAPPROP RESERVE		
RES CLEAN COMMUNITIES		
RES BODY ARMOR FUND		
CONTINGENT		
BOND INTEREST		
INTERLOCAL MUNICIPAL SERVICE AGREEMENTS		
Municipal Court - Borough of Little Ferry		
Salaries and Wages	43-490-1	\$ 7,500.00
Other Expenses	43-490-2	\$ 18,725.00
Total Interlocal Municipal Service Agreements		\$ 26,225.00
TOTAL TEMPORARY BUDGET		\$ 1,924,613.10

RESOLUTION # 18-002

DATE 1/11/18



COUNCIL	YES	NO	ABSENT	ABSTAIN	MOTION	SECOND
D. Fede						
K. Gates-Ferris						
D. Macfarlane						
F. Miranda						
M. Murphy						
T. Napolitano						

RESOLUTION AUTHORIZING CY2018 BUDGET  
TO BE READ BY TITLE ONLY

WHEREAS, N.J.S.A 40A:4-8 provides that the budget be read by title only at the time of the public hearing if a resolution is passed by not less than a majority of the full governing body, providing that at least one week prior to the date of hearing a complete copy of the approved municipal budget as advertised has been posted in the municipal building and copies have been made available by the clerk to persons requiring them; and

WHEREAS, these two conditions have been met;

NOW, THEREFORE, BE IT RESOLVED, that the CY2018 municipal budget shall be read by title only.



COUNCIL	YES	NO	ABSENT	ABSTAIN	MOTION	SECOND
D. Fede						
K. Gates-Ferris						
D. Macfarlane						
F. Miranda						
M. Murphy						
T. Napolitano						

RESOLUTION AUTHORIZING A STANDARD TAX SALE

WHEREAS, the Mayor and Council of the Borough of Bogota finds and declares that N.J.S.A. 54:5-19 requires that the Borough conduct a public tax sale to enforce delinquent municipal liens by selling said liens in accordance with the Tax Sale Law; and

WHEREAS, "delinquency" means the sum of all taxes and municipal charges due on a given parcel of property covering any number of quarters or years per N.J.S.A. 54:4-57; and

WHEREAS, the Mayor and Council further finds and declares that the Municipal Tax Collector is qualified to hold said Tax Sale in the calendar year 2018 for municipal delinquent charges; and

WHEREAS, the Mayor and Council further finds and declares that the annual Standard Tax Sale may be at the discretion of the Municipal Tax Collector;

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Bogota that the Municipal Tax Collector, Elizabeth Wiener, be and is hereby authorized to conduct the Annual Standard Tax Sale during the calendar year 2018, in accordance with N.J.S.A. 54:5-19.

BE IT FURTHER RESOLVED, that the Municipal Clerk provide a certified copy of this resolution to the Tax Collector for her records.

RESOLUTION # 18-004

DATE 1/11/18



COUNCIL	YES	NO	ABSENT	ABSTAIN	MOTION	SECOND
D. Fede						
K. Gates-Ferris						
D. Macfarlane						
F. Miranda						
M. Murphy						
T. Napolitano						

RESOLUTION AUTHORIZING AN ACCELERATED TAX SALE

WHEREAS, the Mayor and Council of the Borough of Bogota finds and declares that N.J.S.A. 54:5-19 requires that the Borough conduct a public tax sale to enforce delinquent municipal liens by selling said liens in accordance with the Tax Sale Law; and

WHEREAS, "delinquency" means the sum of all taxes and municipal charges due on a given parcel of property covering any number of quarters or years per N.J.S.A. 54:4-57, and

WHEREAS, the Mayor and Council further finds and declares that the Municipal Tax Collector is qualified to hold said Tax Sale during the calendar year 2018 for municipal delinquent charges; and

WHEREAS, the Mayor and Council further finds and declares that an Accelerated Tax Sale may be at the discretion of the Municipal Tax Collector;

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Bogota that the Municipal Tax Collector, Elizabeth Wiemer, be and is hereby authorized to conduct an Accelerated Tax Sale during the calendar year 2018 in accordance with N.J.S.A. 54:5-19.

BE IT FURTHER RESOLVED, that the Municipal Clerk provide a certified copy of this resolution to the Tax Collector for her records.

RESOLUTION # 18-005

DATE 1/11/18



COUNCIL	YES	NO	ABSENT	ABSTAIN	MOTION	SECOND
D. Fede						
K. Gates-Ferris						
D. Macfarlane						
F. Miranda						
M. Murphy						
T. Napolitano						

BE IT RESOLVED the Mayor and Council of the Borough of Bogota authorizes the following banks to be depositories for the Borough of Bogota: Bogota Savings Bank, TD Bank, and Santander Bank.

banks



COUNCIL	YES	NO	ABSENT	ABSTAIN	MOTION	SECOND
D. Fede						
K. Gates-Ferris						
D. Macfarlane						
F. Miranda						
M. Murphy						
T. Napolitano						

WHEREAS, NJSA 40A:5-14 requires the Borough of Bogota to adopt a Cash Management Plan annually;

WHEREAS, this Cash Management Plan shall be designated to assure to the extent practicable the investment of local funds in interest-bearing accounts, and may be modified from time to time in order to reflect changes in Federal or State law or regulations;

NOW, THEREFORE, BE IT RESOLVED, that the Borough of Bogota adopts a Cash Management Plan for 2018.

cash mgt plan

18-006

### CASH MANAGEMENT PLAN AND SURPLUS POLICY

The purpose of the Cash Management Plan (the "Plan") is to provide the Borough of Bogota (the "Borough") with maximized current interest income earnings that are consistent with providing liquidity and preservation of principal. This plan is in compliance with the requirements of N.J.S.A. 40A:5-14, which regulates investments by County and local government units and is administered by the New Jersey Division of Local Government Services.

The Plan establishes the policies and administrative framework regarding cash flow budgeting, investments and financial institutions including banks and joint government investment programs as permitted by N.J.S.A 40A:5-15.1 and P.L. 1997, Chapter 148 enacted June 30, 1997.

As required to implement the Plan, the Borough CFO is authorized to establish account relationships with designated depositories on the CFO's signature in accordance with the statutes controlling the activities of the Chief Financial Officer. To securely, efficiently and expeditiously move funds among the depositories accordingly, of certain employees that should be authorized to affect transfers between accounts and to affect investment on behalf of the Borough.

Any bank providing documentation of qualification under the Governmental Unit Deposit Protection Act can be chosen as a depository of Borough funds. However, the decision as to which bank shall receive those funds and in what concentration shall be made in accordance with the guidelines adopted by the Borough based on information supplied by both external rating agency services and by interviewing of bank staff by the CFO. The ultimate decision in choosing depositories is based on the maximum safety of those funds.

To assure that the Borough is receiving fair and competitive value from its relationships, the Borough CFO will undertake, at least annually, a review and analysis of those relationships. The review shall include, but not be limited to, an analysis of balances, fees and charges, services provided, earnings credited and interest rates paid or allowed on accounts established by the Borough. Further, the Borough CFO shall examine at least twice each year the services offered and the charges and rates available for the provision thereof in the banking community to insure a competitive atmosphere for the acquisition of the state of the art services for the Borough.

#### Reports

Monthly, the Borough CFO shall prepare a report for the Mayor and Council, which shall include a summary of all investment activity as well as a compilation of deposits by depository and account number. The report shall include all new accounts established, if any.

#### Cash Flow Budgeting

The Plan acknowledges that an accurate cash flow budget is a prerequisite to the effective management and utilization of the Borough's cash balances.

Prior to the beginning of each budget year, the Borough CFO shall cause to be prepared a monthly projection of all anticipated receipts and disbursements for the major operating accounts of the Borough of Bogota for the coming year. During the course of the year, the CFO shall provide in a monthly report an updated cash flow projection for the remainder of the year, by month, as well as a record of actual cash flows of the prior month.

18-006

## Cash Management Plan (con't)

The information derived from the cash flow projections will be utilized by the CFO in designing an investment strategy that is consistent with the projections.

The anticipated cash requirements as evidenced by the projections when considered in conjunction with current projected market trends for interest rates shall be used to construct and appropriate investment portfolio matrix. The portfolio shall be at all times cognizant of cash needs and market conditions as evidenced by the yield curve of eligible investment instruments.

In all cases of relationships institutions, the CFO shall be aware, through the utilization of an external rating source, that the total funds on deposit or invested with any single institution will be in accordance with the parameters adopted annually to establish limits for deposit concentration among designated depositories

The Borough reserves the right to reject quotations and withhold deposits from any institution deemed by the CFO, based on the data from a rating service, to be at financial risk.

### Banking Relationships

The Borough acknowledges that banking relationships help form the foundation upon which an effective and efficient cash management program is developed.

Relationships that involved provision of specialized or customized services that the Borough deems essential should be evidenced in writing and should include information regarding fees and charges as well as methodology used to compensate the bank providing these services.

### Surplus Policy

The Borough fully appreciates that a healthy surplus is a significant contributor to positive cash flow planning, limits the need for short term financing and is the bedrock of planning for future budget years.

The Borough strives to re-establish a cash surplus that is equal to 4 to 7% of current fund budgets. In addition, the Borough fully recognizes that the only cash surplus that should be utilized in any current fund budget should only be the amount that barring unforeseen circumstances can be re-generated through operations.

RESOLUTION # 18-007

DATE 1/11/18



COUNCIL	YES	NO	ABSENT	ABSTAIN	MOTION	SECOND
D. Fede						
K. Gates-Ferris						
D. Macfarlane						
F. Miranda						
M. Murphy						
T. Napolitano						

BE IT RESOLVED, the Mayor and Council of the Borough of Bogota authorizes The Record And the Star Ledger as its official newspapers which are circulated in Bogota.

Newspapers

RESOLUTION # 18-008

DATE 1/11/18



COUNCIL	YES	NO	ABSENT	ABSTAIN	MOTION	SECOND
D. Fede						
K. Gates-Ferris						
D. Macfarlane						
F. Miranda						
M. Murphy						
T. Napolitano						

WHEREAS, the borough maintains various banking accounts as required by statute for the operation of the borough and to maintain the integrity of the borough's finances; and

WHEREAS, Mayor and Council has the responsibility to appoint various officials to be signatories on various accounts that are needed to operate the borough; and

NOW, THEREFORE, BE IT RESOLVED, that the following officers of the Borough of Bogota are authorized to sign checks of the Borough of Bogota and are authorized signatories for the year 2018:

MAYOR  
BOROUGH CLERK  
CHIEF FINANCIAL OFFICER

BE IT FURTHER RESOLVED, the Chief Financial Officer is authorized to initiate transfers.

Resol signatories



COUNCIL	YES	NO	ABSENT	ABSTAIN	MOTION	SECOND
D. Fede						
K. Gates-Ferris						
D. Macfarlane						
F. Miranda						
M. Murphy						
T. Napolitano						

WHEREAS, the Borough Attorney and the Tax Assessor are to settle tax appeals at Bergen County Tax Board hearings;

WHEREAS, taxpayers in the Borough often file tax appeals that are heard before the B.C. Board of Taxation;

WHEREAS, the B.C. Tax Board schedules one date for hearings on all of the appeals filed by taxpayers in the borough;

WHEREAS, it is often necessary for the Borough Attorney and Tax Assessor to respond to settlement proposals that are made at the time of the hearing, and there is not sufficient time for the attorney and tax assessor to discuss these proposals with the Mayor and Council;

WHEREAS, appeals heard before the BC Board of Taxation are for cases in which the property values are less than the amounts at issue and cases before the NJ Tax Court;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council that the borough Attorney and the Tax Assessor are authorized to negotiate and enter into settlements of tax appeals pending before the B.C. Board of Taxation when settlements are proposed at the time of the hearing scheduled before the Board, provided that the proposed settlement and the judgment of the Tax Assessor and the Borough Attorney constitutes a fair and reasonable settlement in view of the proofs of valuation proposed to be presented before the Board;

BE IT FURTHER RESOLVED, a copy of this resolution be on file in the office of the Borough Clerk and be available for public inspection during regular business hours.

Settle tax appeals



COUNCIL	YES	NO	ABSENT	ABSTAIN	MOTION	SECOND
D. Fede						
K. Gates-Ferris						
D. Macfarlane						
F. Miranda						
M. Murphy						
T. Napolitano						

BE IT RESOLVED, the Mayor and Council of the Borough of Bogota authorize the Tax Collector to charge for taxes due February 1, May 1, August 1 and November 1. If unpaid, shall become delinquent and from and after the foregoing dates, shall be subject to interest at 8% per annum on the first \$1,500 of the delinquency, and 18% per annum on any amount in excess of \$1,500; and

BE IT RESOLVED, in the event said taxes shall be paid within 10 days of the due date, the interest shall be waived, except if the office of the Tax Collector is closed on the 10<sup>th</sup> days of February, May, August and November; then the grace period shall be extended to include the first business day thereafter; and

BE IT FURTHER RESOLVED, the interest rate, so stated, will revert back to the due date on any installment of taxes or assessments received after the expiration of the 10 day grace period, or as otherwise provided in this resolution;

BE IT FURTHER RESOLVED, in the event tax bills being mailed out are late, the 10 day grace period may be extended, if necessary.



COUNCIL	YES	NO	ABSENT	ABSTAIN	MOTION	SECOND
D. Fede						
K. Gates-Ferris						
D. Macfarlane						
F. Miranda						
M. Murphy						
T. Napolitano						

WHEREAS, certain payments are required to operate the borough and waiting for a bill list could negatively impact the borough's operations and employees;

BE IT RESOLVED that the CFO is authorized to pay the following accounts upon confirmation that payments are valid and complete for payment:

- NJDCA construction codes and standards
- Medical, dental and life insurance premiums for employees
- Payments to the board of Education including debt service
- Payroll, social security, deductions from payroll and taxes due
- Public employees' retirement system payments
- Police retirement system payments
- Postage, first class and bulk to U.S. Post Office
- Contractual obligations authorized by governing body by resolution
- Bergen County Tax obligations
- General insurance premiums
- BCUA payments for solid waste/sewage
- Utilities for borough owned and operated facilities
- Petty cash from all sources
- Trust account payments
- Conference/convention fees
- Expenses of Board of Health to maintain public health/welfare.
- Bonds due on specific dates.

Resol interim2018

Explanation of interim list resolution: The above listing of bills can be prepaid, before the Payment of Claims resolution is approved at the next public meeting.



COUNCIL	YES	NO	ABSENT	ABSTAIN	MOTION	SECOND
D. Fede						
K. Gates-Ferris						
D. Macfarlane						
F. Miranda						
M. Murphy						
T. Napolitano						

**AUTHORIZATION COLLECTION OF COSTS FOR INSUFFICIENT FUNDS**

WHEREAS, the Borough of Bogota accepts checks from both residents and businesses in payment of obligations due the Borough of Bogota;

WHEREAS, at times checks can be returned to the Borough as 'NSF' (not sufficient funds);

WHEREAS, such checks result in extra work, effort and cost to the Borough;

NOW, THEREFORE, BE IT RESOLVED, the Borough of Bogota, by this resolution, authorizes its employees upon receipt of a "NSF" to collect for the fee charged against the Borough's accounts for the amount of the fee. If not paid, then the Tax Collector is authorized to add the fee to the taxes due.

**Resol insufficient funds**



COUNCIL	YES	NO	ABSENT	ABSTAIN	MOTION	SECOND
D. Fede						
K. Gates-Ferris						
D. Macfarlane						
F. Miranda						
M. Murphy						
T. Napolitano						

**WHEREAS**, the Borough of Bogota has a need to engage the services of a **Borough Attorney** for the year 2018; and

**WHEREAS**, the Borough of Bogota is required to comply with the New Jersey Pay-to-Play Law (P.L. 2004 c. 19, N.J.S.A. 19:44-20.4 et. seq.) ("Act") and will acquire professional services pursuant to this process; and

**WHEREAS**, the Borough of Bogota advertised for the submission or "Requests for Qualifications" ("RFQ") at least 10 days in advance of the opening of such qualifications in accordance with the aforesaid law; and RFQs were publicly opened; and

**WHEREAS**, the proposals and qualifications have been reviewed by the Mayor & Council who considered experience and reputation in the field; the contractor's knowledge of the Borough of Bogota; the subject matter to be addressed under the contract; the availability to accommodate any meetings; and other factors deemed to be in the best interest of the Borough;

**NOW, THEREFORE BE IT RESOLVED BY** the Mayor and Council of the Borough of Bogota, County of Bergen and State of New Jersey that **Craig Bossong of Florio, Perrucci, Stenhardt and Fader** is hereby appointed **Attorney** for the Borough of Bogota from the date of this Resolution through December 31, 2018; and

**BE IT FURTHER RESOLVED** that the award of the contract for this year is made pursuant to a "Fair and Open" process; and

**BE IT FURTHER RESOLVED** that the Mayor and Clerk are hereby authorized and directed to execute a contract in accordance with this Resolution; and

**BE IT FURTHER RESOLVED** a notice of this action shall be printed once in the Bergen Record.



COUNCIL	YES	NO	ABSENT	ABSTAIN	MOTION	SECOND
D. Fede						
K. Gates-Ferris						
D. Macfarlane						
F. Miranda						
M. Murphy						
T. Napolitano						

**WHEREAS**, the Borough of Bogota has a need to engage the services of a **Borough Public Defender** for the year 2018; and

**WHEREAS**, the Borough of Bogota is required to comply with the New Jersey Pay-to-Play Law (P.L. 2004 c. 19, N.J.S.A. 19:44-20.4 et. seq.)("Act") and will acquire professional services pursuant to this process; and

**WHEREAS**, the Borough of Bogota advertised for the submission or "Requests for Qualifications" ("RFQ") at least 10 days in advance of the opening of such qualifications in accordance with the aforesaid law; and RFQs were publicly opened; and

**WHEREAS**, the proposals and qualifications have been reviewed by the Mayor & Council who considered experience and reputation in the field; the contractor's knowledge of the Borough of Bogota; the subject matter to be addressed under the contract; the availability to accommodate any meetings; and other factors deemed to be in the best interest of the Borough;

**NOW, THEREFORE BE IT RESOLVED BY** the Mayor and Council of the Borough of Bogota, County of Bergen and State of New Jersey that **Mark Musella, Esq.** is hereby appointed **Public Defender** for the Borough of Bogota from the date of this Resolution through December 31, 2018; and

**BE IT FURTHER RESOLVED** that the award of the contract for this year is made pursuant to a "Fair and Open" process; and

**BE IT FURTHER RESOLVED** that the Mayor and Clerk are hereby authorized and directed to execute a contract in accordance with this Resolution; and

**BE IT FURTHER RESOLVED** a notice of this action shall be printed once in the Bergen Record.



COUNCIL	YES	NO	ABSENT	ABSTAIN	MOTION	SECOND
D. Fede						
K. Gates-Ferris						
D. Macfarlane						
F. Miranda						
M. Murphy						
T. Napolitano						

**WHEREAS**, the Borough of Bogota has a need to engage the services of a **Borough Prosecutor** for the year 2018; and

**WHEREAS**, the Borough of Bogota is required to comply with the New Jersey Pay-to-Play Law (P.L. 2004 c. 19, N.J.S.A. 19:44-20.4 et. seq.)("Act") and will acquire professional services pursuant to this process; and

**WHEREAS**, the Borough of Bogota advertised for the submission or "Requests for Qualifications" ("RFQ") at least 10 days in advance of the opening of such qualifications in accordance with the aforesaid law; and RFQs were publicly opened; and

**WHEREAS**, the proposals and qualifications have been reviewed by the Mayor & Council who considered experience and reputation in the field; the contractor's knowledge of the Borough of Bogota; the subject matter to be addressed under the contract; the availability to accommodate any meetings; and other factors deemed to be in the best interest of the Borough;

**NOW, THEREFORE BE IT RESOLVED BY** the Mayor and Council of the Borough of Bogota, County of Bergen and State of New Jersey that **Jared A. Geist, Esq.** is hereby appointed **Borough Prosecutor** for the Borough of Bogota from the date of this Resolution through December 31, 2018; and

**BE IT FURTHER RESOLVED** that the award of the contract for this year is made pursuant to a "Fair and Open" process; and

**BE IT FURTHER RESOLVED** that the Mayor and Clerk are hereby authorized and directed to execute a contract in accordance with this Resolution; and

**BE IT FURTHER RESOLVED** a notice of this action shall be printed once in the Bergen Record.



COUNCIL	YES	NO	ABSENT	ABSTAIN	MOTION	SECOND
D. Fede						
K. Gates-Ferris						
D. Macfarlane						
F. Miranda						
M. Murphy						
T. Napolitano						

**WHEREAS**, the Borough of Bogota has a need to engage the services of a **Borough Alternate Prosecutor** for the year 2018; and

**WHEREAS**, the Borough of Bogota is required to comply with the New Jersey Pay-to-Play Law (P.L. 2004 c. 19, N.J.S.A. 19:44-20.4 et. seq.) ("Act") and will acquire professional services pursuant to this process; and

**WHEREAS**, the Borough of Bogota advertised for the submission or "Requests for Qualifications" ("RFQ") at least 10 days in advance of the opening of such qualifications in accordance with the aforesaid law; and RFQs were publicly opened; and

**WHEREAS**, the proposals and qualifications have been reviewed by the Mayor & Council who considered experience and reputation in the field; the contractor's knowledge of the Borough of Bogota; the subject matter to be addressed under the contract; the availability to accommodate any meetings; and other factors deemed to be in the best interest of the Borough;

**NOW, THEREFORE BE IT RESOLVED BY** the Mayor and Council of the Borough of Bogota, County of Bergen and State of New Jersey that **Linda Schwager, Esq.** is hereby appointed **Borough Alternate Prosecutor** for the Borough of Bogota from the date of this Resolution through December 31, 2018; and

**BE IT FURTHER RESOLVED** that the award of the contract for this year is made pursuant to a "Fair and Open" process; and

**BE IT FURTHER RESOLVED** that the Mayor and Clerk are hereby authorized and directed to execute a contract in accordance with this Resolution; and

**BE IT FURTHER RESOLVED** a notice of this action shall be printed once in the Bergen Record.



COUNCIL	YES	NO	ABSENT	ABSTAIN	MOTION	SECOND
D. Fede						
K. Gates-Ferris						
D. Macfarlane						
F. Miranda						
M. Murphy						
T. Napolitano						

**WHEREAS**, the Borough of Bogota has a need to engage the services of a Borough Bond Counsel for the year 2018; and

**WHEREAS**, the Borough of Bogota is required to comply with the New Jersey Pay-to-Play Law (P.L. 2004 c. 19, N.J.S.A. 19:44-20.4 et. seq.)("Act"); and

**WHEREAS**, the Borough of Bogota advertised for the submission or "Requests for Qualifications" ("RFQ") at least 10 days in advance of the opening of such qualifications in accordance with the aforesaid law; and

**WHEREAS**, the proposals and qualifications have been reviewed by the Mayor & Council who considered experience and reputation in the field; the contractor's knowledge of the Borough of Bogota; the subject matter to be addressed under the contract; the availability to accommodate any meetings; and other factors deemed to be in the best interest of the Borough of Bogota;

**NOW, THEREFORE BE IT RESOLVED BY** the Mayor and Council of the Borough of Bogota, County of Bergen and State of New Jersey that **Rogut McCarthy, LLC**

is hereby appointed **Bond Counsel** for the Borough of Bogota from the date of this Resolution through December 31, 2018; and

**BE IT FURTHER RESOLVED** that the award of the contract for Borough Bond Counsel for this year is made pursuant to a "Fair and Open" process; and

**BE IT FURTHER RESOLVED** that the Mayor and Clerk are hereby authorized and directed to execute a contract in accordance with this Resolution; and

**BE IT FURTHER RESOLVED** a notice of this action shall be printed once in the Bergen Record.



COUNCIL	YES	NO	ABSENT	ABSTAIN	MOTION	SECOND
D. Fede						
K. Gates-Ferris						
D. Macfarlane						
F. Miranda						
M. Murphy						
T. Napolitano						

**WHEREAS**, the Borough of Bogota has a need to engage the services of a **Borough Architect** for the year 2018; and

**WHEREAS**, the Borough of Bogota is required to comply with the New Jersey Pay-to-Play Law (P.L. 2004 c. 19, N.J.S.A. 19:44-20.4 et. seq.)("Act") and will acquire professional services pursuant to this process; and

**WHEREAS**, the Borough of Bogota advertised for the submission or "Requests for Qualifications" ("RFQ") at least 10 days in advance of the opening of such qualifications in accordance with the aforesaid law; and RFQs were publicly opened; and

**WHEREAS**, the proposals and qualifications have been reviewed by the Mayor & Council who considered experience and reputation in the field; the contractor's knowledge of the Borough of Bogota; the subject matter to be addressed under the contract; the availability to accommodate any meetings; and other factors deemed to be in the best interest of the Borough;

**NOW, THEREFORE BE IT RESOLVED BY** the Mayor and Council of the Borough of Bogota, County of Bergen and State of New Jersey that **Bilow Garret Group**, is hereby appointed **Borough Architect** for the Borough of Bogota from the date of this Resolution through December 31, 2018; and

**BE IT FURTHER RESOLVED** that the award of the contract for this year is made pursuant to a "Fair and Open" process; and

**BE IT FURTHER RESOLVED** that the Mayor and Clerk are hereby authorized and directed to execute a contract in accordance with this Resolution; and

**BE IT FURTHER RESOLVED** a notice of this action shall be printed once in the Bergen Record.



COUNCIL	YES	NO	ABSENT	ABSTAIN	MOTION	SECOND
D. Fede						
K. Gates-Ferris						
D. Macfarlane						
F. Miranda						
M. Murphy						
T. Napolitano						

**WHEREAS**, the Borough of Bogota has a need to engage the services of a **Borough Planner** for the year 2018; and

**WHEREAS**, the Borough of Bogota is required to comply with the New Jersey Pay-to-Play Law (P.L. 2004 c. 19, N.J.S.A. 19:44-20.4 et. seq.)("Act") and will acquire professional services pursuant to this process; and

**WHEREAS**, the Borough of Bogota advertised for the submission or "Requests for Qualifications" ("RFQ") at least 10 days in advance of the opening of such qualifications in accordance with the aforesaid law; and RFQs were publicly opened; and

**WHEREAS**, the proposals and qualifications have been reviewed by the Mayor & Council who considered experience and reputation in the field; the contractor's knowledge of the Borough of Bogota; the subject matter to be addressed under the contract; the availability to accommodate any meetings; and other factors deemed to be in the best interest of the Borough;

**NOW, THEREFORE BE IT RESOLVED BY** the Mayor and Council of the Borough of Bogota, County of Bergen and State of New Jersey that **Phillips Preiss Grygiel, LLC** is hereby appointed **Borough Planner** for the Borough of Bogota from the date of this Resolution through December 31, 2018; and

**BE IT FURTHER RESOLVED** that the award of the contract for this year is made pursuant to a "Fair and Open" process; and

**BE IT FURTHER RESOLVED** that the Mayor and Clerk are hereby authorized and directed to execute a contract in accordance with this Resolution; and

**BE IT FURTHER RESOLVED** a notice of this action shall be printed once in the Bergen Record.



COUNCIL	YES	NO	ABSENT	ABSTAIN	MOTION	SECOND
D. Fede						
K. Gates-Ferris						
D. Macfarlane						
F. Miranda						
M. Murphy						
T. Napolitano						

**WHEREAS**, the Borough of Bogota has a need to engage the services of a **Labor Counsel** for the year 2018; and

**WHEREAS**, the Borough of Bogota is required to comply with the New Jersey Pay-to-Play Law (P.L. 2004 c. 19, N.J.S.A. 19:44-20.4 et. seq.)("Act") and will acquire professional services pursuant to this process; and

**WHEREAS**, the Borough of Bogota advertised for the submission or "Requests for Qualifications" ("RFQ") at least 10 days in advance of the opening of such qualifications in accordance with the aforesaid law; and RFQs were publicly opened; and

**WHEREAS**, the proposals and qualifications have been reviewed by the Mayor & Council who considered experience and reputation in the field; the contractor's knowledge of the Borough of Bogota; the subject matter to be addressed under the contract; the availability to accommodate any meetings; and other factors deemed to be in the best interest of the Borough;

**NOW, THEREFORE BE IT RESOLVED BY** the Mayor and Council of the Borough of Bogota, County of Bergen and State of New Jersey that **Brian Giblin of Giblin and Gannaio, LLC** is hereby appointed **Labor Counsel** for the Borough of Bogota from the date of this Resolution through December 31, 2018; and

**BE IT FURTHER RESOLVED** that the award of the contract for this year is made pursuant to a "Fair and Open" process; and

**BE IT FURTHER RESOLVED** that the Mayor and Clerk are hereby authorized and directed to execute a contract in accordance with this Resolution; and

**BE IT FURTHER RESOLVED** a notice of this action shall be printed once in the Bergen Record.



COUNCIL	YES	NO	ABSENT	ABSTAIN	MOTION	SECOND
D. Fede						
K. Gates-Ferris						
D. Macfarlane						
F. Miranda						
M. Murphy						
T. Napolitano						

**WHEREAS**, the Borough of Bogota has a need to engage the services of a **Webmaster** for the year 2018; and

**WHEREAS**, the Borough of Bogota is required to comply with the New Jersey Pay-to-Play Law (P.L. 2004 c. 19, N.J.S.A. 19:44-20.4 et. seq.) ("Act") and will acquire professional services pursuant to this process; and

**WHEREAS**, the Borough of Bogota advertised for the submission or "Requests for Qualifications" ("RFQ") at least 10 days in advance of the opening of such qualifications in accordance with the aforesaid law; and RFQs were publicly opened; and

**WHEREAS**, the proposals and qualifications have been reviewed by the Mayor & Council who considered experience and reputation in the field; the contractor's knowledge of the Borough of Bogota; the subject matter to be addressed under the contract; the availability to accommodate any meetings; and other factors deemed to be in the best interest of the Borough;

**NOW, THEREFORE BE IT RESOLVED BY** the Mayor and Council of the Borough of Bogota, County of Bergen and State of New Jersey that **Genesis Liu** is hereby appointed **Webmaster** for the Borough of Bogota from the date of this Resolution through December 31, 2018; and

**BE IT FURTHER RESOLVED** that the award of the contract for this year is made pursuant to a "Fair and Open" process; and

**BE IT FURTHER RESOLVED** that the Mayor and Clerk are hereby authorized and directed to execute a contract in accordance with this Resolution; and

**BE IT FURTHER RESOLVED** a notice of this action shall be printed once in the Bergen Record.



COUNCIL	YES	NO	ABSENT	ABSTAIN	MOTION	SECOND
D. Fede						
K. Gates-Ferris						
D. Macfarlane						
F. Miranda						
M. Murphy						
T. Napolitano						

WHEREAS, Section 2-18.2 of the revised general ordinances of the Borough of Bogota states that the zoning officer position was created, pursuant to the terms of the Municipal Land Use Law, and the zoning officer shall serve for a one year term ending December 31st of each year;

NOW, THEREFORE, BE IT RESOLVED, the Mayor and Council appoints **Daniel Howell** to the office of **Zoning Officer** for the term ending December 31, 2018; and

BE IT FURTHER RESOLVED the above referenced zoning officer shall be paid a salary in accordance with the terms of the borough's salary ordinance and a copy of this resolution shall be kept in the office of the Borough Clerk and is available for public inspection during regular business hours.

RESOLUTION # 18-027

DATE 1/11/18



COUNCIL	YES	NO	ABSENT	ABSTAIN	MOTION	SECOND
D. Fede						
K. Gates-Ferris						
D. Macfarlane						
F. Miranda						
M. Murphy						
T. Napolitano						

WHEREAS, the provisions of NJSA 40A:9-154.1 establishing the position of adult school crossing guard call for the appointments of all **adult crossing guards**.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Bogota, that:

The reappointment of the following adult school crossing guards is confirmed for the term beginning January 1, and ending on December 31, 2018:

George Behrens  
Joseph Eichler  
Rosalie Fischetti  
Patrick Gould  
Vera Herbeck  
Ira Kaplan  
Louis Kern  
Gregorio Maldonado  
Joan Owens  
Pat Valentinetti  
Jose Yumang

A copy of this resolution will be kept on file in the Borough Clerk's office and is available for public inspection during regular business hours.



COUNCIL	YES	NO	ABSENT	ABSTAIN	MOTION	SECOND
D. Fede						
K. Gates-Ferris						
D. Macfarlane						
F. Miranda						
M. Murphy						
T. Napolitano						

**MUTUAL AID PLAN & RAPID EMPLOYMENT FORCE  
INTERLOCAL SERVICE AGREEMENT**

**WHEREAS**, the police departments in Bergen County have a day to day responsibility to provide for the security of lives and property, for the maintenance and preservation of the public peace and order, and

**WHEREAS**, Law Enforcement Officials also have a responsibility to provide for preparedness against natural emergencies, such as floods, hurricanes, earthquakes, major storms, etc., man-made causes, civil unrest, and civil disobedience such as riot, strikes, jail or prison riots, train wrecks, aircraft crashes, major fires, ethnic disorders, riots, terrorist incidents and bombings, state and national emergencies, and

**WHEREAS**, the Bergen County Police Chiefs Association has proposed a Mutual Aid Plan and Rapid Deployment Force to deal with these emergencies, and

**WHEREAS**, this Plan is adopted in accordance with the provisions of N.J.S.A. 40A:14-156, N.J.S.A. 40A:14-156.1, N.J.S.A. 40A:14-156.4 and N.J.S.A. App. A:9-40.6, and

**WHEREAS**, this Plan will provide a uniform procedure for the coordination of the requesting, dispatching, and utilization of law enforcement personnel and equipment whenever a local law enforcement agency requires mutual aid assistance from any other jurisdiction, both contiguous and non-contiguous, in the event of an emergency, riot or disorder, in order to protect life and property, and

**WHEREAS**, it is also recognized that the Rutherford Police Department Chief of Police, in accordance with the provisions of N.J.S.A. 40A:14-118 and under the authority of the Bergen County Prosecutor, has the authority to assign officers to a Task Force, Rapid Deployment Team, or Regional SWAT Team operated in conjunction with the Bergen County Prosecutor's Office, and

**WHEREAS**, it is the desire of the Mayor and Council of the Borough of Bogota to participate in a Mutual Aid Plan and Rapid Deployment Force in accordance with the Plan as submitted by the Bergen County Police Chiefs Association.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Bogota that the Police Department of the Borough of Bogota, under the direction of the Chief of Police, cooperate with the Bergen County Police Chiefs Association to create an Inter-local Services Agreement with all municipalities in the County of Bergen in order to put into place the Mutual Aid Plan and Rapid Deployment Force, and

**BE IT FURTHER RESOLVED** that a copy of the Resolution be forwarded to the County Executive, the Board of Chosen Freeholders, the County Prosecutor, and all municipalities in the County of Bergen.



COUNCIL	YES	NO	ABSENT	ABSTAIN	MOTION	SECOND
D. Fede						
K. Gates-Ferris						
D. Macfarlane						
F. Miranda						
M. Murphy						
T. Napolitano						

**WHEREAS**, the Borough of Bogota has a need to engage the services of a **Financial Advisor** for the year 2018; and

**WHEREAS**, the Borough of Bogota is required to comply with the New Jersey Pay-to-Play Law (P.L. 2004 c. 19, N.J.S.A. 19:44-20.4 et seq.)("Act") and will acquire professional services pursuant to this process; and

**WHEREAS**, the Borough of Bogota advertised for the submission or "Requests for Qualifications" ("RFQ") at least 10 days in advance of the opening of such qualifications in accordance with the aforesaid law; and RFQs were publicly opened; and

**WHEREAS**, the proposals and qualifications have been reviewed by the Mayor & Council who considered experience and reputation in the field; the contractor's knowledge of the Borough of Bogota; the subject matter to be addressed under the contract; the availability to accommodate any meetings; and other factors deemed to be in the best interest of the Borough;

**NOW, THEREFORE BE IT RESOLVED BY** the Mayor and Council of the Borough of Bogota, County of Bergen and State of New Jersey that **Phoenix Advisors, LLC**, is hereby appointed **Financial Advisor** for the Borough of Bogota from the date of this Resolution through December 31, 2018; and

**BE IT FURTHER RESOLVED** that the award of the contract for this year is made pursuant to a "Fair and Open" process; and

**BE IT FURTHER RESOLVED** that the Mayor and Clerk are hereby authorized and directed to execute a contract in accordance with this Resolution; and

**BE IT FURTHER RESOLVED** a notice of this action shall be printed once in the Bergen Record.



COUNCIL	YES	NO	ABSENT	ABSTAIN	MOTION	SECOND
D. Fede						
K. Gates-Ferris						
D. Macfarlane						
F. Miranda						
M. Murphy						
T. Napolitano						

**APPOINTING PUBLIC AGENCY COMPLIANCE OFFICER**

**WHEREAS**, in accordance with N.J.A.C. 17:27-3.5 a Public Agency must annually designate an officer to serve as its Public Agency Compliance Officer, and

**WHEREAS**, the Public Agency Compliance Officer is responsible for assuring that no public contract may be awarded nor any monies paid until the contractor has agreed to contract performance which complies with approved Affirmative Action Plan; and

**WHEREAS**, it is deemed necessary that the Borough of Bogota shall designate an officer or employee to serve as Public Agency Compliance Officer (P.A.C.O), whose name, title, business address, telephone number and fax number shall be forwarded to the State Affirmative Action Office by January 10, of every year; and

**WHEREAS**, the P.A.C.O. is the liaison official for matters concerning P.L. 1975, c. 127 (N.J.A.C. 17:27) and should have the authority to make the appropriate correction(s) to the Borough of Bogota's contracting procedures if required; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor and Council of the Borough of Bogota hereby appoint Joseph Scarpa, Borough Administrator, as Public Agency Compliance Officer in the Borough of Bogota for the year 2018, and that the Clerk is hereby directed to file a copy this resolution with the Department of Treasury, Affirmative Action Office, CN -2009, Trenton, New Jersey 08625-0209



COUNCIL	YES	NO	ABSENT	ABSTAIN	MOTION	SECOND
D. Fede						
K. Gates-Ferris						
D. Macfarlane						
F. Miranda						
M. Murphy						
T. Napolitano						

WHEREAS, N.J.S.A. 58:11-64 et seq. requires the Borough to employ a licensed operator for the Borough's wastewater collection system, and Jesse D'Amore is licensed and qualified to hold this position; and

WHEREAS, there is also a need to appoint a Certified Public Works Manager and Jesse D'Amore is licensed and qualified for this position as well; and

WHEREAS, it is in the best interest of the Borough to appoint Jesse D'Amore as the Borough's Wastewater Collection Operator and Certified Public Works Manager beginning January 1, 2016 for the year 2016 at an annual salary of \$5,000 – which is a savings over the previous salaried employees for those positions; now

THEREFORE BE IT RESOLVED, by the Mayor & Council of the Borough of Bogota that Jesse D'Amore is hereby appointed to the positions of Wastewater Collection Operator and Certified Public Works Manager (CPWM) at an annual salary of \$5,000 from January 1, 2016 through December 31, 2018



COUNCIL	YES	NO	ABSENT	ABSTAIN	MOTION	SECOND
D. Fede						
K. Gates-Ferris						
D. Macfarlane						
F. Miranda						
M. Murphy						
T. Napolitano						

WHEREAS, the Borough of Bogota is in need of a Certified Recycling Professional (CRP); and

WHEREAS, Borough Administrator Joseph Scarpa has the necessary certification; and

WHEREAS, it is in the best interest of the Borough to appoint Joseph Scarpa as the Borough's Certified Recycling Professional at a savings to the Borough; now

THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Bogota that Joseph Scarpa is hereby appointed to the position of Certified Recycling Professional (CRP) beginning January 1, 2018 through December 31, 2018



COUNCIL	YES	NO	ABSENT	ABSTAIN	MOTION	SECOND
D. Fede						
K. Gates-Ferris						
D. Macfarlane						
F. Miranda						
M. Murphy						
T. Napolitano						

**Resolution to Enter a Grant Agreement – Senior Bus Driver Wages**

BE IT RESOLVED, that the Mayor and Council of the Borough of Bogota wish to enter into a grant agreement with the County of Bergen for the purpose of using \$12,500 in 2017-18 Community Development Block Grant funds for :

Senior Bus Driver Wages at 375 Larch Avenue, Bogota, NJ

BE IT FURTHER RESOLVED that the Mayor and Council hereby authorizes Joseph Scarpa to be a signatory for the aforesaid grant agreement; and

BE IT FURTHER RESOLVED that the Mayor and Council hereby authorizes the Bogota CFO to sign all County vouchers submitted in connection with the aforesaid project; and

BE IT FURTHER RESOLVED that the Mayor and Council recognizes that the Borough of Bogota is liable for any funds not spent in accordance with the Grant Agreement, and that liability of the Mayor and Council is in accordance with HUD requirements.

ATTEST:

\_\_\_\_\_  
Jeanne Cook, Borough Clerk

\_\_\_\_\_  
Christopher M. Kelemen, Mayor

RESOLUTION # 18-034

DATE 1/11/18



COUNCIL	YES	NO	ABSENT	ABSTAIN	MOTION	SECOND
D. Fede						
K. Gates-Ferris						
D. Macfarlane						
F. Miranda						
M. Murphy						
T. Napolitano						

**Resolution to Enter a Grant Agreement – Project Success**

BE IT RESOLVED, that the Mayor and Council of the Borough of Bogota wish to enter into a grant agreement with the County of Bergen for the purpose of using \$12,500 in 2017-18 Community Development Block Grant funds for :

Project Success at 162 W. Main Street, Bogota, NJ

BE IT FURTHER RESOLVED that the Mayor and Council hereby authorizes Joseph Scarpa to be a signatory for the aforesaid grant agreement; and

BE IT FURTHER RESOLVED that the Mayor and Council hereby authorizes the Bogota CFO to sign all County vouchers submitted in connection with the aforesaid project; and

BE IT FURTHER RESOLVED that the Mayor and Council recognizes that the Borough of Bogota is liable for any funds not spent in accordance with the Grant Agreement, and that liability of the Mayor and Council is in accordance with HUD requirements.

ATTEST:

\_\_\_\_\_  
Jeanne Cook, Borough Clerk

\_\_\_\_\_  
Christopher M. Kelemen, Mayor

RESOLUTION # 18-035

DATE 1/11/18



COUNCIL	YES	NO	ABSENT	ABSTAIN	MOTION	SECOND
D. Fede						
K. Gates-Ferris						
D. Macfarlane						
F. Miranda						
M. Murphy						
T.Napolitano						

Whereas, A Tax Sale Certificate number 17-014 for Block 103 Lot 21 was redeemed and  
The redemption funds were deposited into the Borough Trust Account.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council that the proper financial officers  
are authorized to send redemption funds in the amount of \$14,378.48 to Christiana Trust C/F CEI/ First  
Trust P.O> Box 5021, Philadelphia, Pa 19111-5021.

BE IT FURTHER RESOLVED, that a certified copy of this resolution is to be given to the Tax  
Collector for her records and that the check be given to the Tax Collector for proper processing.



COUNCIL	YES	NO	ABSENT	ABSTAIN	MOTION	SECOND
D. Fede						
K. Gates-Ferris						
D. Macfarlane						
F. Miranda						
M. Murphy						
T. Napolitano						

**WHEREAS**, the Borough of Bogota has a need to engage the services of a **Borough Tax Appeal Appraiser** for the year 2018; and

**WHEREAS**, the Borough of Bogota is required to comply with the New Jersey Pay-to-Play Law (P.L. 2004 c. 19, N.J.S.A. 19:44-20.4 et. seq.)("Act") and will acquire professional services pursuant to this process; and

**WHEREAS**, the Borough of Bogota advertised for the submission or "Requests for Qualifications" ("RFQ") at least 10 days in advance of the opening of such qualifications in accordance with the aforesaid law; and RFQs were publicly opened; and

**WHEREAS**, the proposals and qualifications have been reviewed by the Mayor & Council who considered experience and reputation in the field; the contractor's knowledge of the Borough of Bogota; the subject matter to be addressed under the contract; the availability to accommodate any meetings; and other factors deemed to be in the best interest of the Borough;

**NOW, THEREFORE BE IT RESOLVED BY** the Mayor and Council of the Borough of Bogota, County of Bergen and State of New Jersey that **Associated Appraisal Group** is hereby appointed **Borough Tax Appeal Appraiser** for the Borough of Bogota from the date of this Resolution through December 31, 2018; and

**BE IT FURTHER RESOLVED** that the award of the contract for this year is made pursuant to a "Fair and Open" process; and

**BE IT FURTHER RESOLVED** that the Mayor and Clerk are hereby authorized and directed to execute a contract in accordance with this Resolution; and

**BE IT FURTHER RESOLVED** a notice of this action shall be printed once in the Bergen Record.



COUNCIL	YES	NO	ABSENT	ABSTAIN	MOTION	SECOND
D. Fede						
K. Gates-Ferris						
D. Macfarlane						
F. Miranda						
M. Murphy						
T. Napolitano						

Hiring a Qualified Purchasing Agent

WHEREAS, the Borough of Bogota is in need of a **Qualified Purchasing Agent (QPA)**; and

WHEREAS, a QPA allows the Borough to save tax dollars on purchases by raising the bid threshold;  
and

WHEREAS, the Borough Administrator recommends entering into an Agreement with Roy Riggitano for this service; and

WHEREAS, Council approves a bid threshold of \$40,000; now

THEREFORE, BE IT RESOLVED, the Mayor and Council of the Borough of Bogota will hire **Roy Riggitano** of Ramsey, who is a QPA certified by the State of New Jersey, effective January 1, 2018 through December 31, 2018 for \$200 per month.



COUNCIL	YES	NO	ABSENT	ABSTAIN	MOTION	SECOND
D. Fede						
K. Gates-Ferris						
D. Macfarlane						
F. Miranda						
M. Murphy						
T. Napolitano						

**WHEREAS**, the Borough of Bogota has a need to engage the services of a **Borough Auditor** for the year 2018; and

**WHEREAS**, the Borough of Bogota is required to comply with the New Jersey Pay-to-Play Law (P.L. 2004 c. 19, N.J.S.A. 19:44-20.4 et. seq.)("Act") and will acquire professional services pursuant to this process; and

**WHEREAS**, the Borough of Bogota advertised for the submission or "Requests for Qualifications" ("RFQ") at least 10 days in advance of the opening of such qualifications in accordance with the aforesaid law; and RFQs were publicly opened; and

**WHEREAS**, the proposals and qualifications have been reviewed by the Mayor & Council who considered experience and reputation in the field; the contractor's knowledge of the Borough of Bogota; the subject matter to be addressed under the contract; the availability to accommodate any meetings; and other factors deemed to be in the best interest of the Borough;

**NOW, THEREFORE BE IT RESOLVED BY** the Mayor and Council of the Borough of Bogota, County of Bergen and State of New Jersey that **Ferraioli, Wielkocz, Cerullo & Cuva PA**, is hereby appointed **Borough Auditor** for the Borough of Bogota from the date of this Resolution through December 31, 2018; and

**BE IT FURTHER RESOLVED** that the award of the contract for this year is made pursuant to a "Fair and Open" process; and

**BE IT FURTHER RESOLVED** that the Mayor and Clerk are hereby authorized and directed to execute a contract in accordance with this Resolution; and

**BE IT FURTHER RESOLVED** a notice of this action shall be printed once in the Record.



COUNCIL	YES	NO	ABSENT	ABSTAIN	MOTION	SECOND
D. Fede						
K. Gates-Ferris						
D. Macfarlane						
F. Miranda						
M. Murphy						
T. Napolitano						

**WHEREAS**, the Borough of Bogota has a need to engage the services of a **Borough Engineer** for the year 2018; and

**WHEREAS**, the Borough of Bogota is required to comply with the New Jersey Pay-to-Play Law (P.L. 2004 c. 19, N.J.S.A. 19:44-20.4 et. seq.)("Act"); and

**WHEREAS**, the Borough of Bogota advertised for the submission or "Requests for Qualifications" ("RFQ") at least 10 days in advance of the opening of such qualifications in accordance with the aforesaid law; and

**WHEREAS**, the proposals and qualifications have been reviewed by the Mayor & Council who considered experience and reputation in the field; the contractor's knowledge of the Borough of Bogota; the subject matter to be addressed under the contract; the availability to accommodate any meetings; and other factors deemed to be in the best interest of the Borough of Bogota;

**NOW, THEREFORE BE IT RESOLVED BY** the Mayor and Council of the Borough of Bogota, County of Bergen and State of New Jersey that **Costa Engineering** is hereby appointed **Borough Engineer** for the Borough of Bogota from the date of this Resolution through December 31, 2018; and

**BE IT FURTHER RESOLVED** that the award of the contract for Borough Engineer for this year is made pursuant to a "Fair and Open" process; and

**BE IT FURTHER RESOLVED** that the Mayor and Clerk are hereby authorized and directed to execute a contract in accordance with this Resolution; and

**BE IT FURTHER RESOLVED** a notice of this action shall be printed once in the Bergen Record.



COUNCIL	YES	NO	ABSENT	ABSTAIN	MOTION	SECOND
D. Fede						
K. Gates-Ferris						
D. Macfarlane						
F. Miranda						
M. Murphy						
T. Napolitano						

**WHEREAS**, the Borough of Bogota has a need to engage the services of a **Risk Management Consultant** for the year 2018; and

**WHEREAS**, the Borough of Bogota is required to comply with the New Jersey Pay-to-Play Law (P.L. 2004 c. 19, N.J.S.A. 19:44-20.4 et. seq.)("Act") and will acquire professional services pursuant to this process; and

**WHEREAS**, the Borough of Bogota advertised for the submission or "Requests for Qualifications" ("RFQ") at least 10 days in advance of the opening of such qualifications in accordance with the aforesaid law; and RFQs were publicly opened; and

**WHEREAS**, the proposals and qualifications have been reviewed by the Mayor & Council who considered experience and reputation in the field; the contractor's knowledge of the Borough of Bogota; the subject matter to be addressed under the contract; the availability to accommodate any meetings; and other factors deemed to be in the best interest of the Borough;

**NOW, THEREFORE BE IT RESOLVED BY** the Mayor and Council of the Borough of Bogota, County of Bergen and State of New Jersey that **Alamo Insurance** is hereby appointed **Risk Management Consultant** for the Borough of Bogota from the date of this Resolution through December 31, 2018; and

**BE IT FURTHER RESOLVED** that the award of the contract for this year is made pursuant to a "Fair and Open" process; and

**BE IT FURTHER RESOLVED** that the Mayor and Clerk are hereby authorized and directed to execute a contract in accordance with this Resolution; and

**BE IT FURTHER RESOLVED** a notice of this action shall be printed once in the Bergen Record.

RESOLUTION # 18-026

DATE 1/11/18



COUNCIL	YES	NO	ABSENT	ABSTAIN	MOTION	SECOND
D. Fede						
K. Gates-Ferris						
D. Macfarlane						
F. Miranda						
M. Murphy						
T. Napolitano						

BE IT RESOLVED by the Mayor and Council of the Borough of Bogota that the by-laws have been approved for the year 2018.

**BY-LAWS OF THE COUNCIL OF THE BOROUGH OF BOGOTA****ARTICLE I**

The deliberation of the Council shall be governed by Robert's Rules of Order, except when the same are in conflict with the laws of the State of New Jersey or these By-Laws, in which event, said Robert's Rules of Order shall be inapplicable.

**ARTICLE II****Section 1**

The Mayor shall preside over the deliberations of the Council and shall conduct the meetings thereof. He/She shall also participate in the determination of Borough affairs to the extent permitted by statute.

**Section 2**

The Mayor shall, on all occasions, preserve order and decorum, and he/she shall cause the removal of all persons who interrupt the orderly proceedings of the Council.

**Section 3**

When two or more Councilmembers shall request recognition at the same time, the Mayor shall name the one entitled to the floor.

**Section 4**

The Mayor shall decide all questions of order without debate, subject to an appeal by the Borough Attorney, and he/she may call upon the Borough Attorney for the opinion of the Council upon any question of order.

**Section 5**

The Mayor shall be an ex-officio member of all committees, both standing and special, and shall be informed in advance of all meetings of such committees.

**Section 6**

In the absence of the Mayor, or if he/she is unable to perform his/her duties; the Council President or, in his/her inability to act, the Councilmember, having the longest, continuous and uninterrupted term of service, shall act as Presiding Officer, as provided by statute.

**Section 7**

The Mayor shall not vote except to give the deciding vote in case of a tie, or an otherwise provided by the laws of the State of New Jersey.

**ARTICLE III****Borough Clerk****Section 1**

The Borough Clerk shall attend **all** meetings of the Council, keep a record of its proceedings and perform such other duties enjoined upon that office by the laws of the State of NJ and

these By-Laws.

**Section 2**

The Borough Clerk shall keep the minutes and ordinance books properly and fully indexed and up-to-date, and shall perform all the duties evolving upon such office and such special services as the Mayor, and Council may require.

**Section 3**

It shall not be necessary for the Borough Clerk to read the minutes of the previous meeting, if the said Borough Clerk shall have submitted to each of the Councilmembers, as soon as practicable, but at least within seven (7) days before each Council meeting, an electronic copy of the official minutes.

**Section 4**

The Borough Clerk shall make available the final agenda and all supporting documents, including resolutions, of the Mayor and Council meeting by noon on the Tuesday prior to the meeting. Any items added after that time shall be added to the next meeting agenda, unless it is an emergency where action is required.

Items may be added to the agenda by the Borough Clerk, Borough CFO or Borough Administrator, in addition to the Mayor and two Councilmembers or three Councilmembers.

**ARTICLE IV  
Meetings**

**Section 1**

The Council shall hold an annual re-organization meeting during the first seven (7) days of January of any year, which meeting will be held within the Borough, and at such time and place as Council may direct.

All regular meetings of the Borough shall take place at 7:30p.m. on the first and third Thursdays of each month. Special or emergency meetings may be called from time to time by the Mayor or by any four members of the Council upon consultation with the Borough Clerk, Borough Attorney and/or Borough Administrator.

**Section 2**

The Council, at its annual reorganization meeting shall, by the vote of a majority, of said Council, elect from their members, a President of the Council. He/She shall hold office for one (1) year and until the next annual reorganization meeting. If the Council, at its annual reorganization meeting, fails to elect a President from the Council, the Mayor may appoint the President from the Council, and in such case no confirmation by the Council shall be necessary.

**Section 3**

If the Mayor is absent from the Borough for a period of three (3) days or, for any reason is unable to act, the President of the Council shall perform all the duties of the Mayor during such absence or inability. The Mayor, in case of his/her intended absence from the Borough for more than three (3) days at any time shall notify the President in writing of such intended absence, whereupon the President shall be acting Mayor, upon the receipt of such notice and

continue to act in that capacity until the Mayor's return.

**Section 4**

If a Councilmember shall be absent from the Borough for more than three (3) days, he/she shall so notify the Mayor and Council President.

**Section 5**

At the annual reorganization meeting, the Council shall fix the time and place for holding regular meetings during the ensuing year, which time and place, shall not be changed; except by proper notification in accordance with the Open Public Meetings Law.

**Section 6**

It shall be the duty of the Mayor, when necessary, to call special meetings of the Council. In case of, his/her neglect or refusal, any four (4) members of the Council may call such meetings at such time and place in such Borough as they may designate, and in all cases of special meetings, forty-eight (48) hour notice shall be given to the Mayor and Councilmembers by the Borough Clerk. Said notice, shall include the time, date, and place of the special meeting and shall include, the purpose of the meeting.

**Section 7**

Three (3) Councilmembers and the Mayor, or in the absence of the Mayor, four (4) Councilmembers shall constitute a quorum.

**Section 8**

If no quorum is present at any meeting within fifteen minutes of the advertised start time, those assembled shall have power and are authorized to set a new meeting date; and then adjourn.

**Section 9**

The following order of business shall be observed:

- Salute to the flag
- Roll call (Clerk shall also note the attendance of the Borough Attorney, Borough Administrator, and any other Borough official who may be present at the meeting)
- Notice of public hearing
- Citizen Remarks
- Council Response to Citizen Remarks
- Consent agenda including all various approvals, minutes and payment of claims
- Other agenda items
- Correspondence/petitions (read by Clerk)
- Introduction of ordinances
- Public hearing of ordinances
- Reports including Committee Liaisons, Borough Administrator, Borough Clerk, Borough Attorney and Engineer

Closed Session

Adjournment

Regular meetings of the Mayor and Council shall be called to order at 7:30 pm.  
Special meetings shall be called to order at the designated date and time.

Meetings shall end at 10:30 pm, with a voice vote being taken at 10:30pm to extend the meeting by thirty meeting increments by a majority vote of Council.

**Section 10**

The regular order of business may be suspended at any meeting by a majority vote of Council present or by the Mayor with consent of Council.

**Section 11**

All actions of the Council shall be by a majority vote of those present, except as otherwise required by NJ statutes.

**Section 12**

Rules of Order

- a) No question or motion shall be put unless seconded, except referring to a report or question put by the Presiding Officer, subject to exceptions set forth in Robert's Rules of Order.
- b) Every member, when speaking, shall address himself/herself to the Chair unless directed otherwise.
- c) While a member is speaking, no other member shall entertain any private discourse. No member of Council shall leave his/her seat without permission of the Chair.
- d) Every member who shall be present, when a question is put, shall vote for or against it, unless he/she shall abstain for any reason.
- e) No person, not a member of the governing body, shall be given the privilege of the floor except by permission of the Mayor or upon the demand of a member of the Council, if supported by the votes of a majority of the Councilmembers present.
- f) A member called to order by the Mayor or Presiding Officer, shall cease speaking immediately unless permitted to explain. He/She may, if he wishes, appeal to the Borough Attorney for permission to continue his/her remarks. If there is no appeal, the decision of the Chair shall stand and be final.
- g) A motion to lay on the table shall be decided without amendment or debate; and such motion, until it is decided, shall preclude all amendments or debate of the main question.
- h) A motion to adjourn shall be decided without debate and shall always be in order, except when the Council is voting or when a Council person is addressing the Council, or immediately after the question of adjournment. It has been decided in the negative.
- i) A consent agenda may be used by unanimous agreement of Council.

**ARTICLE V**

## Committees/Liaisons

### Section 1

There shall be the following standing committees, with 2 Council liaisons appointed to each by the Mayor:

1. Administration/Finance and Tax
2. Board of Education
3. BACSA
4. Buildings & Grounds/Property Maintenance
5. Construction/Planning and Zoning
6. Department of Public Works
7. Environmental
8. Fire Department
9. First Aid
- 9.
10. Library
11. Office-of Emergency Management
12. Police/Auxiliary Police/Court
13. Recreation
14. Rescue
15. Senior Citizens
16. Transportation (Airport Noise Abatement, Train Issues, etc.)
17. Veterans' Affairs

### Section 2

Liaisons may meet with various departments, boards and commissions and report back to and/or make recommendations to the full Council, but may not make any financial commitments nor act outside of any statutory limitations established by the State of New Jersey.

### Section 3

The Mayor may appoint Special Committees with Council consent for purposes other than those embraced in the Standing Committees, designated in Section 2.

### Section A

The Chairperson of each Standing or Special committee shall be prepared to report to the Mayor and Council at each regular meeting on principal activities and, achievements of their respective committee.

## ARTICLE VI

### Ordinances

All ordinances shall be submitted in writing, with approval as to form by Borough Attorney at a meeting of the Council. The procedure for passage of all ordinances shall conform to the procedure under the Laws of the State of New Jersey. After final passage or adoption of any ordinance, it shall be published as provided by law, together with date of passage.

**ARTICLE VII**  
**Payment of Claims**

**Section 1**

All bills or claims against the Borough shall be in writing, fully itemized, sworn to as required by statute, and presented on such forms as the Borough shall provide for such purpose. No bills or claims shall be approved by the Borough Council for final payments unless the same shall have been reviewed by the appropriate Council members by 5:00pm on the Monday prior to the regular meeting at which payment is approved. The bill list will be provided to all Council members with the Agenda by noon of the Tuesday preceding the Council meeting.

**Section 2**

All bills and claims must be supported by a certification that the goods were received in good order, or that the services were satisfactorily rendered, and that the same are in accordance with the agreed specifications and price. Such certification shall be made by the responsible person accepting the same on behalf of the Borough, and who may be held accountable. Each such bill or claim shall then be carefully reviewed, checked, and approved for budget change and classification by or under direction of the Borough official or department head responsible for the budget item affected.

All checked vouchers, with supporting papers attached, shall then be presented to the Finance Committee for examination and audit. A majority of said committee shall indicate its approval on each such voucher prior to submitting it to the full Council for authorization to pay same.

All vouchers, so approved, shall be referred back to the Borough Clerk to be presented at a regular meeting of the Mayor and Council for approval.

Authorization to draw checks and pay amounts of the approved vouchers shall be by resolution of the Council.

The corresponding vouchers shall accompany all checks drawn in payment when said checks are presented to the Mayor, Treasurer, and Borough Clerk for signature.

All bills, vouchers and paid checks shall be filed in a safe place and be made available for public inspection.

**ARTICLE VIII**  
**Borough Seal .**

**Section 1**

The seal of the Borough shall be as hereinafter impressed.

**Section 2**

The seal shall be Circular in form and contain the following: "The Borough of Bogota, Bergen County, New Jersey", including thereafter year of incorporation.

**Section 3**

The seal shall be in the custody of the Borough. Clerk and shall be impressed on all appropriate documents or papers.

**ARTICLE IX  
Amendments**

**Section 1**

The Mayor or any member of the Council may propose amendments to these By-Laws at any regular meeting or adjourned regular meeting. The Mayor will then appoint a Special Committee of three (3) members of the Council to consider the proposed amendments and, in, addition, may submit the suggested changes.

**Section 2**

Such Special Committee shall present its recommendations at a regular meeting or adjourned meeting of the Council within thirty (30) days of appointment of the committee by the Mayor.

**Section 3**

These By-Laws shall be altered or amended only by a majority vote of the entire Council on a roll call vote.

**ARTICLE X  
Adoption and Term**

**Section 1**

The By-Laws shall be adopted by a resolution of Council concurred in by a majority of Council.

**Section 2**

The By-Laws shall become effective immediately after adoption and shall remain in effect until Council amends same.



COUNCIL	YES	NO	ABSENT	ABSTAIN	MOTION	SECOND
D. Fede						
K. Gates-Ferris						
D. Macfarlane						
F. Miranda						
M. Murphy						
T. Napolitano						

BE IT RESOLVED by the Mayor and Council of the Borough of Bogota, In the County of Bergen and State of New Jersey, as follows:

WHEREAS, N.J.S.A. 40A:9-133 provides that every municipality shall have a Municipal Clerk, appointed by the governing body for an initial term of three years; and

WHEREAS, no person shall be appointed as a Municipal Clerk unless that person holds a registered municipal clerk certificate; and

WHEREAS, Jeanne Cook is a Registered Municipal Clerk of the State of New Jersey, #1759, and was previously appointed as the Municipal Clerk for the Borough of Bogota effective January 1, 2015, and has now served for three consecutive years in that position; and

WHEREAS, N.J.S.A. 40A:9-133.7 provides that a Municipal Clerk who is reappointed to their position, having served for at least three consecutive years and holding a registered municipal clerk certification, shall continue in that position indefinitely during good behavior and efficiency notwithstanding that such reappointment was for a fixed term of years, essentially granting tenure of office to that individual upon said reappointment; and

WHEREAS, the Mayor and Council of the Borough of Bogota is desirous of reappointing Jeanne Cook as the Borough's Municipal Clerk, thereby granting her tenure of office in that position pursuant to N.J.S.A. 40A9-133.7;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Bogota that Jeanne Cook is hereby appointed as Municipal Clerk of the Borough of Bogota to be effective January 1, 2018.

BE IT FURTHER RESOLVED that Jeanne Cook shall perform such duties as are now or herein after imposed by statute, regulation or by municipal ordinance; and

BE IT FURTHER RESOLVED THAT certified copies of said Resolution be forwarded to the following: Jeanne Cook, appointee.

Joe Scarpa, Borough Administrator  
CFO



COUNCIL	YES	NO	ABSENT	ABSTAIN	MOTION	SECOND
D. Fede						
K. Gates-Ferris						
D. Macfarlane						
F. Miranda						
M. Murphy						
T Napolitano						

Appoint Judith Curran as Interim CFO

WHEREAS, the term of office for the Bogota Chief Financial Officer, Frank DiMaria, expired on December 31, 2017.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Bogota, that Judith Curran, the present payroll and finance specialist for Bogota, be appointed Interim CFO until such time as a new CFO is appointed.