



Regular Meeting of the Mayor and Council of the Borough of Bogota, to be held at the Bogota Senior Citizen Center, 375 Larch Avenue, Bogota, NJ, on Thursday, January 17, 2019 at 7:00pm.

Salute to the Flag

The notice requirements of the Open Public Meetings Law have been satisfied as notice was sent to two newspapers and posted on the Borough Hall bulletin board on December 27, 2018.

Roll Call: Mayor Kelemen, Councilmembers Carpenter, Gates-Ferris, Macfarlane, Murphy, Robbins, and Napolitano, Borough Attorney, Borough Administrator

Citizen Remarks: One Five (5) minute time limit per person

**Mayor Christopher Kelemen welcomes everyone to Bogota's 125<sup>th</sup> Anniversary Celebration Kickoff**

**Welcome from 125<sup>th</sup> Planning Committee Honorary Chairperson Pat Schuber**

**Borough Administrator Joseph Scarpa will read Congratulatory Proclamations from:**

- *Governor Philip D. Murphy*
- *Congressman Josh Gottheimer*
- *Congressman Cory Booker*
- *Senator Loretta Weinburg*
- *Assemblywoman Valerie Huttie*
- *Assemblyman Gordon Johnson*
- *Bergen County Executive James J. Tedesco III*

**Councilwoman Kathryn Gates-Ferris will introduce Planning Committee members and Review year-long celebratory events/calendar**

**Council President Mary Ellen Murphy will present recognition of Special Residents as of January 1, 2019**

- a. **Most Senior: Josephine Salvano (97 years old)**
- b. **Youngest resident:**
- c. **Longest resident of Bogota: Dorothy Smith (90 years)**

**Town Historian Henry Komorowski will present a description of Bogota then and now.**

**Library Director Chelsea Coleman will introduce the 125<sup>th</sup> Anniversary Website**

Consent Agenda

PC-01 Payment of Claims

19-035 Tax Sale Redemption for Block 42, Lot 6.01

19-036 Tax Sale Redemption for block 55, Lot 6

19-037 Reassign Melissa Terpstra from part-time dispatcher to full-time dispatcher

19-038 Advertise RFQs

19-039 Hire Bruno Associates as Grant Writer

Approvals:

St. Joseph Academy is requesting approval to have a pocket book bingo with a raffle and 50/50 on February 8, 2019  
Engine Company #1 accepts Joseph DeMauro, Jr. as a qualified driver.

Rescue would like to have their annual boot drive on April 27, 2019, rain date May 4, 2019 from 8:00am to 5:00pm.

Approvals (continued):

Minutes Sine die meeting and Reorg Meeting January 3, 2019

Discussion: -Amending By-Laws

-SLEOs – (Special Law Enforcement Officers)

RICE notice open session discussion

Reports: Mayor, Council Committees: Five (5) minute time limit per Council Member,  
Administrator, Attorney, Clerk

Closed Session - Personnel

Adjournment

RESOLUTION # 19-035

DATE: 1/17/19



COUNCIL	YES	NO	ABSENT	ABSTAIN	MOTION	SECOND
C. Carpenter						
K. Gates-Ferris						
D. Macfarlane						
M Murphy						
R. Robbins						
T. Napolitano						

WHEREAS, Tax Sale Certificate 18- 6 for Block 42, Lot 6.01 a/k/a 50 3<sup>rd</sup> Place has been redeemed and

WHEREAS, the redemption funds have been deposited into the Trust Account.

NOW THEREFORE BE IT RESOLVED THAT, the Mayor and Council authorize the proper financial officers and they are hereby charged to issue a warrant in the amount of \$6,708.20, which includes the certificate amount of \$2,808.20 and the premium of \$3,900.00 to Rothman Realty I LLC, 411 Grand Ave, Englewood, NJ 07631.

BE IT FURTHER RESOLVED, that a Certified copy of this resolution is to be given to the Tax Collector for her records and that the check is to be given to the Tax Collector for proper processing.



COUNCIL	YES	NO	ABSENT	ABSTAIN	MOTION	SECOND
C. Carpenter						
K. Gates-Ferris						
D. Macfarlane						
M Murphy						
R. Robbins						
T. Napolitano						

WHEREAS, Tax Certificate 18-007 for Block 55 Lot 6 a/k/a 174 Central Avenue has been redeemed and

WHEREAS, the redemption funds of \$2,162.69 have been deposited into the Borough Trust Account.

NOW THEREFORE BE IT RESOLVED, that the Mayor and Council authorize the proper financial officers and they are hereby charged to issue a warrant in the amount of \$7,462.69 which includes the certificate amount of \$2,162.69 plus the premium of \$5,300 to US Bank Cust for PC7 First Trust Bank, 50 South 16<sup>th</sup> St. Suite 2050, Philadelphia, PA 19102.

BE IT FURTHER RESOLVE, that a certified copy of this resolution is to be given to the Tax Collector for her records and that the check is to be given to the Tax Collector for proper processing.



COUNCIL	YES	NO	ABSENT	ABSTAIN	MOTION	SECOND
C. Carpenter						
K. Gates-Ferris						
D. Macfarlane						
M. Murphy						
R. Robbins						
T. Napolitano						

**Hiring of Full-time Police Dispatcher – Melissa Terpstra**

WHEREAS, full-time Police dispatcher Priscilla Garcia has resigned effective January 17, 2019; and

WHEREAS, the need exists for the appointment of one full-time dispatcher; and

WHEREAS, Melissa Terpstra is a current part-time dispatcher, who has been trained by the Bogota Police Department and has been working as a part-time civilian police dispatcher, and shall be paid starting @ Year 1 in accordance with the Borough Salary Ordinance for full-time dispatchers effective January 21, 2019.



COUNCIL	YES	NO	ABSENT	ABSTAIN	MOTION	SECOND
C. Carpenter						
K. Gates-Ferris						
D. Macfarlane						
M Murphy						
R. Robbins						
T. Napolitano						

WHEREAS, pursuant to the New Jersey Local Unit Pay to Play Law, NJSA 19:44A-20:5, et seq, the Mayor and Council may use the fair and open process in awarding certain professional service contracts for which public bidding is not required;

BE IT RESOLVED pursuant to NJSA 19:44A-20.7, the Mayor and Council will use, in 2019, as its fair and open process criteria, the request for qualifications to be kept on file with the Borough Clerk.

BE IT FURTHER RESOLVED, the Mayor and Council authorized the Borough Clerk to advertise for RFQ's for three Borough Professionals (Labor Attorney, Borough Planner, and Webmaster) and that the qualifications be submitted by February \_\_, 2019 for governing body review.

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PUBLIC NOTICE  
BOROUGH OF BOGOTA  
FAIR AND OPEN  
REQUEST FOR QUALIFICATIONS FOR YEAR 2019

**I. Notice of Request for Qualifications Statement**

The Borough of Bogota ("Borough") is soliciting qualification statements from interested persons and/or firms for awarding contracts, in year 2019, for the provision of the services listed below, by a Request for Qualification Process ("RFQ"). Individual persons and/or firms interested in assisting the Borough with the provision of these services must prepare and submit a Qualification Statement in accordance with the procedure in the RFQs. The Borough will review Qualification Statements only from those persons or firms that submit a Qualification Statement that includes substantially all the information required to be included as described, in the sole judgment of the Borough's Mayor and Council.

The Borough intends to qualify person(s) and/or firm(s) that: (a) possess(es) the professional, financial, and administrative familiarity with the Borough, experience, training, and capabilities to provide the proposed services, and (b) agrees and meets the terms and conditions determined by the Borough that provides the greatest benefit to the taxpayers of Bogota.

The selection of qualified respondents is not subject to the public bidding or competitive contracting provisions of the Local Public Contracts Law, NJSA 40A:11-1 et seq. The selection is, however, subject to the fair and open process authorized by the "New Jersey Local Unit Pay to Play" Law, NJSA 19:44A-20.4 et seq. The Borough has structured a procurement process that seeks to obtain the desired results, while establishing a competitive process to assure that each person and/or firm is provided an equal opportunity to submit a Qualification Statement in response to RFQ.

Qualification Statements must be submitted to and be received by Jeanne Cook, Borough Clerk, at the Office of the Clerk, 375 Larch Avenue, Bogota, N.J. 07603, on or before 5:00 PM on \_\_\_\_\_ Qualification Statements will not be accepted by facsimile transmission or e-mail. The responses will be opened at 9:00 AM, \_\_\_\_\_, in the Clerk's office, for review by the Mayor and Council.

Contracts:  
Borough Labor Attorney  
Borough Planner  
Webmaster

**II. Instructions for Qualifications Statement and Criteria**

Two copies of the qualification statement must be submitted in the manner designated in the instructions, and must be enclosed in a sealed envelope bearing name and address of

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the person and or firm submitting the statement bidder and the name of the work on the outside, addressed to the Borough of Bogota.

Qualification statements shall demonstrate the following:

- A. Experience and reputation of the person/firm in the field;
  - B. Training and licensing of the person/firm;
  - C. Availability to accommodate the needs of the Borough's meeting schedule;
  - D. Knowledge of the Borough's needs and history and the subject matter to be addressed under the contract.
- and**
- E. Annual fee or hourly rate.

The Borough's Mayor and Council reserve the right to select qualified contractors in their sole discretion, which shall be exercised in accordance with their sole judgment as to the public interest. Those responding to the RFQ are required to comply with the provisions of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27-1 et seq., if applicable.

Borough Clerk Jeanne Cook

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COUNCIL	YES	NO	ABSENT	ABSTAIN	MOTION	SECOND
C. Carpenter						
K. Gates-Ferris						
D. Macfarlane						
M. Murphy						
R. Robbins						
T. Napolitano						

To Hire Bruno Associates as Grant Writer for 2019

WHEREAS, it is important for Bogota to obtain grants from all possible sources to improve the Borough's financial position, reduce possible tax increases, and move projects forward; and

WHEREAS, the services of a professional grants consultant are essential as well, in order to research other available grants on the Borough's behalf and apply for often time-consuming and more complex federal and non-profit grants; and

WHEREAS, the Borough of Bogota Mayor and Council last year hired Bruno Associates, Inc. of Clifton, NJ, a professional grants consultant, that looked into more than one dozen grants for the Borough and applied for five thus far;

WHEREAS, it is in the best interest of the Borough of Bogota to continue its services with Bruno Associates, Inc. at a flat \$10,000 stipend (same as 2016, 2017, and 2018) through December 31, 2019, plus a service fee equivalent to 10% of any grant obtained by Bruno Associates; and

BE IT FURTHER RESOLVED, this agreement shall be automatically extended at no cost to the Borough if Bruno Associates does not obtain at least \$10,000 in grants by December 31, 2019, until such an amount has been attained in grants through their efforts.